



# Military Requirements for Petty Officer First Class

Only one answer sheet is included in the NRTC. Reproduce the required number of sheets you need or get answer sheets from your ESO or designated officer.

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Specific Instructions and Errata for  
Nonresident Training Course

MILITARY REQUIREMENTS FOR PETTY OFFICER FIRST CLASS,  
NAVEDTRA 82046

1. No attempt has been made to issue corrections for errors in typing, punctuation, etc., that do not affect your ability to answer the question or questions.
2. To receive credit for deleted questions, show this errata to your local course administrator (ESO/scorer). The ESO/scorer is directed to correct the course and the answer key by indicating the questions deleted.
3. Assignment Booklet, NAVEDTRA 82046

Delete the following questions and leave the corresponding spaces blank on the answer sheets:

Questions

2-1 through 2-42

4-26

# MILITARY REQUIREMENTS FOR PETTY OFFICER FIRST CLASS

NAVEDTRA 82046

Prepared by the Naval Education and Training Program Management  
Support Activity, Pensacola, Florida

Congratulations! By enrolling in this course, you have demonstrated a desire to improve yourself and the Navy. Remember, however, this self-study course is only one part of the total Navy training program. Practical experience, schools, selected reading, and your desire to succeed are also necessary to successfully round out a fully meaningful training program. You have taken an important step in self-improvement. Keep-up the good work.

## HOW TO COMPLETE THIS COURSE SUCCESSFULLY

**ERRATA:** If an errata comes with this course, make all indicated changes or corrections before you start any assignment. Do not change or correct the Training Manual (TRAMAN) or assignments in any other way.

**TEXTBOOK ASSIGNMENTS:** The TRAMAN for this course is Military Requirements for Petty Officer First Class, NAVEDTRA 12046. The TRAMAN pages that you are to study are listed at the beginning of each assignment. Study these pages carefully before attempting to answer the questions in the course. Pay close attention to tables and illustrations because they contain information that will help you understand the text. Read the learning objectives provided at the beginning of each chapter in the text. Learning objectives state what you should be able to do after studying the material. Answering the questions correctly helps you accomplish the objectives.

**BLACK DOT INFORMATION:** Black dots (•) may be used in the text and correspondence course to emphasize important or supplemental information and to highlight instructions for answering certain questions. Read these black dot entries carefully; they will help you answer the questions and understand the material.

**SELECTING YOUR ANSWERS:** After studying the TRAMAN, you should be ready to answer the questions in the assignment. Read each question carefully, then select the BEST answer.

Be sure to select your answer from the subject matter in the TRAMAN. You may refer freely to the TRAMAN and seek advice and information from others on problems that may arise in the course. However, the answers must be the result of your own work and decisions. You are prohibited from referring to or copying the answers of others and from giving answers to anyone else taking the same course. Failure to follow these rules can result in suspension from the course and disciplinary action.

**SUBMITTING COMPLETED ANSWER SHEETS:** Complete all assignments as quickly as possible to derive maximum benefit from the course. As a minimum, you must submit at least one assignment per month. This is a requirement established by the Chief of Naval Education and Training. Failure to meet this requirement could result in disenrollment from the course.

**TYPES OF ANSWER SHEETS:** If you are a U.S. Navy enlisted member on active duty or a drilling U.S. Naval Reserve enlisted member, you should use the answer sheet attached at the end of this course and follow the instructions in section A below. If you are an enlisted U.S. Naval Reserve member who is not attached to a drilling unit or if you are an officer, a civilian, or a member of the U.S. Army, Air Force, Marine Corps, or Coast Guard, you should use the Automatic Data Processing (ADP) answer sheets included in the course package and follow the instructions in section B.

## A. Manually Scored Answer Sheets

If you are a U.S. Navy enlisted member on active duty or attached to a U.S. Naval Reserve drilling unit, your course will be administered by your local command. You must use the answer sheet designed for manual scoring, NETPMSA form 1430/5, Stock Ordering Number 0502-LP-216-0100. You may get a supply of the forms from your ESO or you may reproduce the one in the back of this course booklet. DO NOT USE THIS FORM FOR COURSES ADMINISTERED BY NETPMSA.

Recording Information on the Manually Scored Answer Sheets: As you complete each assignment, submit the completed answer sheet to your local educational services officer (ESO) for grading. You may submit more than one answer sheet at a time. Remember, you must submit at least one assignment each month.

Grading: Your ESO will grade each answer sheet and notify you of any incorrect answers. The passing score for each assignment is 3.2. If you receive less than 3.2 on any assignment, the ESO will list the questions you answered incorrectly and give you a pink answer sheet marked RESUBMIT. You must redo the assignment and complete the RESUBMIT answer sheet. The maximum score you can receive for a resubmitted assignment is 3.2.

Course Completion: After you have submitted all the answer sheets and have earned at least 3.2 on each assignment, your command should give you credit for this course by making the appropriate entry on Page 4 of your service record.

Student Questions: If you have questions concerning the administration of this course, consult your local ESO.

## B. ADP Answer Sheets

If you are an enlisted U.S. Naval Reserve member who is not attached to a drilling reserve unit or if you are an officer, a civilian, or a member of the U.S. Army, Air Force, Marine Corps, or Coast Guard, you should use the ADP answer sheets provided in your course package. You should use one blank original ADP answer sheet for each assignment. Use only the original ADP answer sheet provided in your course package. NETPMSA will not accept reproductions.

Recording Information on the ADP Answer Sheets: Carefully follow the MARKING INSTRUCTIONS on each answer sheet. Be sure that blocks 1, 2, and 3 are filled in correctly. This information identifies you (the student), the course, and the assignment; it must be correct for NETPMSA to process your course and give you credit for your work.

Because your ADP answer sheets will not be returned to you, be sure to mark your answers in the course booklet as you are working the course. Whenever you complete an assignment, transfer your answers from the course booklet to the ADP answer sheet.

Mailing the Completed ADP Answer Sheets: Upon completing an assignment, mail the completed answer sheet to:

Commanding Officer  
Naval Education and Training  
Program Management Support  
Activity  
Pensacola, FL 32559-5000

Use envelopes to mail your answer sheets. You must provide your own envelopes or request them from your local educational services officer (ESO). You may enclose more than one answer sheet in a single envelope. Remember, regardless of how many answer sheets you submit at a time, NETPMSA should receive at least one assignment a month.

NOTE: DO NOT USE THE COURSE COMMENTS PAGE AS AN ENVELOPE FOR RETURNING ANSWER SHEETS OR OTHER COURSE MATERIALS.

Grading: NETPMSA will grade the answer sheets and notify you by letter concerning your grade for each assignment, your incorrect answers, and your final grade. The passing score for each assignment is 3.2. If you receive less than 3.2 on any assignment, you must rework the assignment. NETPMSA will enclose a new ADP answer sheet in the letter notifying you of the questions you answered incorrectly. You will be required to redo the assignment and resubmit the new answer sheet. The maximum score you can receive for a resubmitted assignment is 3.2.

Course Completion: When you complete the last assignment, fill out the Course Completion form in the back of the course and enclose it with your last answer sheet. NETPMSA will issue you a letter certifying that you satisfactorily completed the course. You should make sure that credit for the course is recorded in your service record. YOU MAY RETAIN THE TEXT.

NOTE: YOUR OFFICIAL COURSE COMPLETION DATE WILL BE THE DATE YOUR LAST ASSIGNMENT IS PROCESSED THROUGH NETPMSA'S ADP SYSTEM--NOT THE DATE YOU DEPOSIT THE LAST ASSIGNMENT IN THE MAIL. This is especially important if you are taking the course for Naval Reserve retirement credit. You must mail your answer sheets at least 60 days before your anniversary date. This will provide you with enough time for delays in the mail or reworking failed assignments. DO NOT MAIL YOUR ASSIGNMENTS TO THE NAVAL RESERVE PERSONNEL COMMAND (NRPC).

Student Questions: If you have questions concerning this course, notify NETPMSA by mail (use the address on page ii) or by telephone: AUTOVON 922-1366 or commercial (904) 452-1366.

#### NAVAL RESERVE RETIREMENT CREDIT

If you are a member of the Naval Reserve, you will receive retirement points if you are authorized to receive them under current directives governing retirement of Naval Reserve personnel. For the purpose of Naval Reserve retirement, this edition of the course is evaluated at 11 points. These points will be credited to you upon your satisfactory completion of the entire course.

#### COURSE OBJECTIVES

In completing this NRTC, you will demonstrate a knowledge of the subject matter by correctly answering questions on the following: U.S. naval tradition; leadership and administrative responsibilities; programs and policies; professional responsibilities; military requirements; safety and survival; and damage control.

Naval courses may include several types of questions—multiple-choice, true-false, matching, etc. The questions are not grouped by type but by subject matter. They are presented in the same general sequence as the textbook material upon which they are based. This presentation is designed to preserve continuity of thought, permitting step-by-step development of ideas. Not all courses use all of the types of questions available. The student can readily identify the type of each question, and the action required, by inspection of the samples given below.

#### MULTIPLE-CHOICE QUESTIONS

Each question contains several alternatives, one of which provides the best answer to the question. Select the best alternative, and blacken the appropriate box on the answer sheet.

##### SAMPLE

- s-1. Who was the first person appointed Secretary of Defense under the National Security Act of 1947?
1. George Marshall
  2. James Forrestal
  3. Chester Nimitz
  4. William Halsey

Indicate in this way on the answer sheet:

	1	2	3	4	
	T	F			
s-1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	— — —

#### TRUE-FALSE QUESTIONS

Mark each statement true or false as indicated below. If any part of the statement is false the statement is to be considered false. Make the decision, and blacken the appropriate box on the answer sheet.

##### SAMPLE

- s-2. All naval officers are authorized to correspond officially with any systems command of the Department of the Navy without their respective commanding officer's endorsement.
1. True
  2. False

Indicate in this way on the answer sheet:

	1	2	3	4	
	T	F			
s-2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	— — —

#### MATCHING QUESTIONS

Each set of questions consists of two columns, each listing words, phrases or sentences. The task is to select the item in column B which is the best match for the item in column A that is being considered. Items in column B maybe used once, more than once, or not at all. Specific instructions are given with each set of questions. Select the numbers identifying the answers and blacken the appropriate boxes on the answer sheet.

##### SAMPLE

In questions s-3 through s-6, match the name of the shipboard officer in column A by selecting from column B the name of the department in which the officer functions. Some responses may be used once, more than once, or not at all.

##### A. OFFICER

##### B. DEPARTMENT

- |                               |                           |
|-------------------------------|---------------------------|
| s-3. Damage Control Assistant | 1. Operations Department  |
| s-4. CIC Officer              | 2. Engineering Department |
| s-5. Disbursing Officer       | 3. Supply Department      |
| s-6. Communications Officer   |                           |

Indicate in this way on the answer sheet:

	1	2	3	4	
	T	F			
s-3	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	— — —
s-4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	— — —
s-5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	— — —
s-6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	— — —

# ASSIGNMENT 1

Textbook Assignment: Chapter 1, "U.S. Naval Tradition," pages 1-1 through 1-22 and Chapter 2, "Leadership and Administrative Responsibilities," pages 2-1 through 2-8.

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- 1-1. An element that enables a sea-dependent nation to project its political, economic, and military strengths seaward is known as
  1. sea power
  2. naval power
  3. global strategy
  4. national strategy
- 1-2. The true strength of sea power can only be measured in terms of a nation's ability to use the sea to further its
  1. national objectives
  2. naval power
  3. aggression
  4. population
- 1-3. It is more feasible to send naval forces, in comparison to other military forces, into crisis areas for which of the following reasons?
  1. The cost is low
  2. Naval forces can stay on station indefinitely
  3. Naval forces leave behind no physical reminders of their presence
  4. All of the above
- 1-4. To continue to exist as we know it today, the United States must have a policy that recognizes its
  1. economy
  2. naval strengths
  3. national security
  4. worldwide commitments
- 1-5. What are the three fundamental pillars on which United States military strategy rests?
  1. Maritime superiority, deterrence, and alliance solidarity
  2. Control of the seas, deterrence, and forward defense
  3. Deterrence, forward defense, and alliance solidarity
  4. Forward defense, control of the seas, and alliance solidarity
- 1-6. Which of the following responses could the United States take in the event of aggression by a potential enemy?
  1. Meet force with force
  2. Control the duration of the fighting
  3. Increase the intensity of the conflict
  4. Each of the above
- 1-7. The Navy has the ability to outlast any aggressor with
  1. a great number of personnel and materials
  2. secure sea-lanes
  3. a large fleet
  4. flexibility
- 1-8. In time of emergency the Navy must be able to venture into harm's way.
  1. True
  2. False



- 1-9. Which of the following is NOT a component of the TRIAD of strategic nuclear forces?
1. Intercontinental ballistic missiles
  2. Sea-launched ballistic missiles
  3. Aircraft carrier battle groups
  4. Long-range bombers
- 1-10. What is the most flexible element of the TRIAD?
1. Intercontinental ballistic missiles
  2. Sea-launched ballistic missiles
  3. Long-range bombers
  4. Cruise missiles
- 1-11. What is the sole mission and fundamental reason for the existence of the fleet ballistic missile submarine?
1. To deter war
  2. To seek out and destroy enemy submarines
  3. To provide a backup for the Strategic Air Command
  4. To provide the United States with a first strike capability
- 1-12. The TRIAD has been developed and maintained for which of the following purposes?
1. To deter nuclear attack
  2. To provide a first strike capability
  3. To maintain nuclear equality with the U.S.S.R.
  4. To act as an instrument of political leverage or coercion
- 1-13. Ships of the Second Fleet patrol some of the world's most important trade routes. In what area of the world does the Second Fleet normally patrol?
1. Mediterranean Sea
  2. Western Atlantic
  3. Eastern Atlantic
  4. Eastern Pacific
- 1-14. Which of the following fleets would you find in the Western Pacific and Indian Ocean regions?
1. First
  2. Second
  3. Third
  4. Seventh
- 1-15. Which of the following terms describes an attack that is intended to inflict damage to, seize, or destroy an objective?
1. Strike
  2. Threat
  3. Assault
  4. Aggression
- 1-16. Which of the following characteristics of a strike force is one of its greatest assets?
1. Size
  2. Mobility
  3. Strength
  4. Weaponry
- 1-17. Which of the following types of task forces is/are organized primarily for strike force operations?
1. Carrier
  2. Surface
  3. Submarine
  4. All of the above
- 1-18. The primary mission of our submarine force is to destroy which of the following types of enemy ships?
1. Submarines
  2. Destroyers
  3. Carriers
  4. Cargo
- 1-19. The first fleet ballistic missile submarine was launched in what year?
1. 1955
  2. 1959
  3. 1960
  4. 1961

1-20. When the term "TRIDENT" is used, it is understood to include which of the following elements?

1. The base
2. The missile
3. The submarine
4. All of the above

1-21. Trident I missiles have a multiple warhead capability and a maximum range of how many nautical miles?

1. 1,200
2. 2,500
3. 3,500
4. 4,000

- |  |
|--|
| <ol style="list-style-type: none"><li>A. Antiair</li><li>B. Antisubmarine</li><li>C. Antisurface ship</li><li>D. Strike</li><li>E. Intelligence</li><li>F. Special</li></ol> |
|--|

**Figure 1A. --Types of warfare.**

TO ANSWER QUESTIONS 1-22 THROUGH 1-26, SELECT FROM FIGURE 1A THE TYPE OF WARFARE DESCRIBED IN THE STATEMENT. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

1-22. The destruction or neutralization of enemy targets ashore through the use of conventional or nuclear weapons.

1. A
2. B
3. C
4. D

1-23. The destruction or neutralization of enemy surface combatants and merchant ships.

1. B
2. C
3. E
4. F

1-24. Naval operations generally accepted as being nonconventional in nature.

1. A
2. B
3. D
4. F

1-25. This type of warfare prevents the effective use of cargo-carrying vessels by the enemy.

1. A
2. B
3. C
4. D

1-26. Correctly interpreted, this type of warfare permits military decisions to be based on accurate knowledge of the enemy's forces and capabilities.

1. B
2. C
3. D
4. E

1-27. Which of the following types of warfare assists in detecting and targeting hostile forces and making it more difficult for the enemy to detect and target friendly forces?

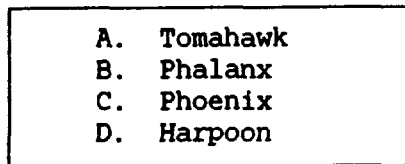
1. Special
2. Electronic
3. Intelligence
4. Ocean surveillance

1-28. Antiship missiles can be launched several hundred miles from the target. From which of the following platforms can they be launched?

1. Aircraft
2. Submarines
3. Surface ships
4. Each of the above

1-29. The Aegis weapons system is installed on which of the following platforms?

1. F-14 aircraft
2. Submarines
3. Cruisers
4. All of the above



**Figure 1B.--Weapons.**

TO ANSWER QUESTIONS 1-30 THROUGH 1-34, SELECT FROM FIGURE 1B THE WEAPON DESCRIBED IN THE STATEMENT. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

1-30. Capable of simultaneously tracking 24 hostile air targets and launching 6 missiles against 6 different targets.

1. A
2. B
3. C
4. D

1-31. Has a very small cross section and flies at low altitude; radar detection is difficult.

1. A
2. B
3. C
4. D

1-32. Fires 20-mm, high-density penetrating projectiles at 3,000 rounds per minute.

1. A
2. B
3. C
4. D

1-33. Has a 500-lb high-explosive warhead and a contact fuse.

1. A
2. B
3. C
4. D

1-34. Provides defense against close-in, sea-skimming cruise missiles.

1. A
2. B
3. C
4. D

1-35. If your ship is assigned to the Second Fleet, it would probably conduct refresher training at which of the following locations?

1. Guantanamo Bay, Cuba
2. San Diego, CA
3. Bremerton, WA
4. Norfolk, VA

1-36. Routine drills are based on ship's bills and stem from basic bills outlined in which of the following publications?

1. U.S. Navy Regulations
2. Refresher Team Training Manual
3. Standard Organization and Regulations of the U.S. Navy
4. All of the above

1-37. What inspection is conducted to test the operational ability of the crew and ship in wartime conditions?

1. Administrative Inspection
2. Propulsion Examining Board
3. Operational Readiness Inspection
4. Board of Inspection and Survey

1-38. What inspection is scheduled by higher authority, without the knowledge of the commanding officer, to determine if the ship is fit for continued naval service?

1. INSURV
2. PEB
3. ORI
4. PMS

1-39. Through the various treaties with other countries in the world, what portion of the land area are we committed to defend?

1. 25%
2. 50%
3. 75%
4. 80%

1-40. Our naval forces conduct various exercises with allied forces for which of the following reasons?

1. To prepare for deployment
2. To professionally operate as one unit
3. To develop better foreign relations
4. To allow less units to deploy overseas

1-41. To ensure your work center meets the deadlines set for the completion of tasks, which of the following factors must you properly manage?

1. Personnel, maintenance, and time
2. Material, maintenance, and time
3. Personnel, material, and time
4. Maintenance, watch standing, and time

1-42. Which of the following resources within your division are the most important in accomplishing a task?

1. Personnel and time
2. Maintenance and time
3. Personnel and materials
4. Maintenance and personnel

1-43. A little time should be spent in your office in the morning and afternoon, then the rest of your time should be spent in the work area.

1. True
2. False

1-44. As a minimum, how often should you assess your division's personnel and material readiness?

1. Daily
2. Biweekly
3. Monthly
4. Quarterly

1-45. When you assess your workers' job performance, you should look at which of the following areas?

1. Knowledge, work habits, and character
2. Attitude, knowledge, and work habits
3. Attitude, work habits, and character
4. Attitude, knowledge, and character

1-46. To keep abreast of the knowledge and experience of your personnel, you should randomly review each member's

1. departmental record
2. divisional record
3. training record
4. service record

1-47. At a minimum, how often should you take inventory so that you will know when to order additional supplies?

1. Daily
2. Weekly
3. Monthly
4. Quarterly

1-48. Which of the following logs is used by your division or department to maintain its supply inventory?

1. EDL
2. JSN
3. OPTAR
4. POA&M

1-49. Each command should ensure all hand and power tools are assigned serial numbers.

1. True
2. False

- 1-50. The equipment deficiency list contains all of the following information except
1. when it was discovered and the action taken
  2. the space and space location
  3. the problem or deficiency
  4. the PMS requirements
- 1-51. What is the work center's most valuable resource?
1. Equipment
  2. Personnel
  3. Material
  4. Schedule
- 1-52. The Enlisted Distribution Verification Report can better enable your division to fulfill which of the following requirements without an adverse effect?
1. Liberty
  2. Training
  3. Watch standing
  4. Temporary additional duty
- 1-53. Based on the ship's overall manpower, how are TAD requirements usually allocated?
1. By TYCOM directive
  2. By work center
  3. By department
  4. By division
- 1-54. Which of the following schedules allows for losses in manpower, logistic problems, work stoppages, and personnel training?
1. Work center schedule
  2. Annual employment schedule
  3. Planning board for training
  4. Quarterly employment schedule
- 1-55. From the annual employment schedule, all other schedules are developed.
1. True
  2. False
- 1-56. Jobs on your work center schedule are listed by what order of precedence?
1. Priority
  2. Location
  3. Numerical
  4. Alphabetical
- 1-57. What writing instrument should be used to fill out a work center schedule and time line?
1. Felt-tip marker
  2. Ball-point pen
  3. Highlighter
  4. Pencil
- 1-58. After your schedule is approved, which of the following requirements should be met?
1. Goals
  2. Working hours
  3. Cleaning assignments
  4. Maintenance assignments
- 1-59. Including your junior petty officers in the planning process prevents which of the following problems from occurring?
1. Arguments
  2. Harassment
  3. Skylarking
  4. Misunderstandings
- 1-60. How many goal setting elements should you consider when setting goals within the work center?
1. 1
  2. 2
  3. 6
  4. 8
- 1-61. Keeping abreast of changes prevents crisis management from occurring.
1. True
  2. False

- 1-62. When you attend department meetings, remember to check which of the following factors before the meeting?
1. Assess personnel
  2. Work progress
  3. Organizing
  4. Planning
- 1-63. As major job completion dates near, you should never allow which of the following situations to happen?
1. Change the work priority
  2. Shorten the work day
  3. Neglect major jobs
  4. Neglect minor jobs
- 1-64. Assigning your junior petty officers challenging jobs will increase which of the following skills?
1. Management
  2. Leadership
  3. Organizational
  4. Administrative
- 1-65. The work center supervisor has the complete responsibility for the completion of a job.
1. True
  2. False
- 1-66. When delegating authority, you should delegate to which of the following competent levels to develop your subordinates?
1. Highest
  2. Average
  3. Lowest
- 1-67. You should inform your subordinates of their standing in the division in which of the following ways?
1. By giving awards
  2. By the use of counseling
  3. By the use of a memorandum
  4. By awarding special privileges
- 1-68. Who generates letters of instruction and command counseling sheets?
1. Work center supervisor
  2. Division officer
  3. Division chief
  4. Both 2 and 3 above
- 1-69. Counseling sheets and letters of instruction are entered in a member's service record.
1. True
  2. False
- 1-70. A page 13 entry reflects which of the following types of job performance?
1. Average
  2. Good
  3. Bad
  4. Both 2 and 3 above

## ASSIGNMENT 2

Textbook Assignment: Chapter 2, "Leadership and Administrative Responsibilities," pages 2-11 through 2-43.

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- 2-1. Of the 12 evaluation trait blocks on the performance evaluation form, which one(s) is/are reserved for E-7 through E-9 evaluations only?
1. Management
  2. Counseling
  3. Directing
  4. All of the above
- 2-2. The Navy's enlisted performance evaluation system provides an opportunity for individuals to submit information they feel should be included in their performance evaluation. Which of the following methods is used by an individual to provide this information?
1. Writing a rough evaluation for the supervisor
  2. Submitting an Individual Input Form to the supervisor
  3. Submitting a letter through the chain of command
  4. Indicating on the signature block of the report form that a statement is desired
- 2-3. How often are enlisted performance evaluation reports normally submitted?
1. Semiannually
  2. Quarterly
  3. Annually
  4. Monthly
- 2-4. For which, if any, of the following situations may the continuity of the reporting periods for performance evaluations be broken?
1. TAD periods exceeding 90 days
  2. Leave periods of 30 days or more
  3. Periods of travel between duty stations
  4. None of the above
- 2-5. An individual who has been on board for less than 90 days is evaluated as not observed in which of the following areas of the evaluation form?
1. Professional traits
  2. Personal traits
  3. Leadership
  4. All of the above
- 2-6. For which of the following reasons is a performance evaluation required?
1. Disenrolling from any school
  2. Entering confinement
  3. Completing a 30 day course of instruction
  4. Completing 90 days on board
- 2-7. If one of your subordinates commits an act of misconduct during a reporting period, you should withhold comments in the evaluation about the misconduct in which of the following cases?
1. Prosecution by civil authorities is contemplated
  2. Misconduct is referred to a court-martial
  3. Nonjudicial punishment is contemplated
  4. Each of the above
- 2-8. Records for selection boards are prepared as much as how many months in advance of the convening date of the board?
1. 2
  2. 4
  3. 6
  4. 8

- 2-9. You have certain rights and responsibilities concerning your evaluation. Which of the following publications would you use for detailed information about your rights?
1. U.S. Navy Regulations
  2. Naval Military Personnel Manual
  3. Career Information Program Management
  4. Standard Organization and Regulations of the U.S. Navy
- 2-10. Members have the right and responsibility to submit information they believe should be mentioned in their evaluation reports.
1. True
  2. False
- 2-11. Every service member is required to sign his or her performance evaluation. What does the individual's signature signify?
1. That the individual has received a copy of the report
  2. That the report has been reviewed and the member's rights have been explained
  3. That the member agrees with the evaluator's marks and comments
  4. That the member agrees with the counselor's recommendations for improving poor performance
- 2-12. The Chief of Naval Personnel has the sole authority to remove or modify evaluations that are filed in your service record.
1. True
  2. False
- 2-13. The Board of Correction of Naval Records (BCNR) was established for which of the following purposes?
1. To relieve Congress of the burden of considering private bills for the correction of naval records
  2. To recommend correction of an error or remove an injustice in the record of a Navy member
  3. Both 1 and 2 above
  4. To act as the Navy's quality control board for determining the suitability of members for retention in the service
- 2-14. If you receive an evaluation that you consider adverse, what maximum length of time do you have to make a statement if the commanding officer does not grant an extension?
1. 15 days
  2. 30 days
  3. 45 days
  4. 90 days
- 2-15. If a reporting command is unable to obtain an individual's signature on a performance evaluation, the evaluation is forwarded to BUPERS with which of the following documents?
1. A photocopy of the individual's signature
  2. A cover letter stating the reason the signature could not be obtained
  3. A copy of the individual's record of emergency data
  4. An affidavit with a sworn statement by the evaluator that all information is correct



- 2-16. At which of the following times is the performance evaluation considered final and no further changes are permitted?
1. After the member signs the report
  2. After the report is submitted to BUPERS
  3. After the commanding officer signs the report
  4. After counseling the member on adverse remarks
- 2-17. Which of the following reasons constitute(s) an adverse report?
1. The member receives a mark of 3.0 in leadership
  2. The member is not recommended for advancement
  3. The member has an adverse comment in the narrative section
  4. Both 2 and 3 above
- 2-18. BUPERS will not accept a supplemental report more than how many years old?
1. 1
  2. 2
  3. 3
  4. 4
- A. Block 27
  - B. Block 28
  - C. Block 29
  - D. Block 30
  - E. Block 31
  - F. Block 32
- 2-19. Assesses the member's personal behavior and degree of self-control under stress.
1. A
  2. B
  3. C
  4. F
- 2-20. Measures the individual's ability to solve problems and to accept instruction or direction.
1. A
  2. B
  3. D
  4. E
- 2-21. Measures the person's contribution to the commands mission.
1. A
  2. B
  3. C
  4. F
- 2-22. Measures the individual's ability to set goals and performance standards.
1. A
  2. B
  3. C
  4. E
- 2-23. Measures the member's ability to perform duties not associated with his or her rating.
1. A
  2. B
  3. D
  4. F
- 2-24. On which of the following dates are periodic performance evaluations submitted for E-5 personnel?
1. 30 September
  2. 30 April
  3. 31 March
  4. 31 January

**Figure 2A. --Evaluation trait block.**

TO ANSWER QUESTIONS 2-19 THROUGH 2-23, SELECT FROM FIGURE 2A THE PERFORMANCE EVALUATION TRAIT BLOCK THAT CORRESPONDS TO THE STATEMENT. ANSWERS MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL. FIGURE 2-8 ON PAGE 2-10 OF THE TEXT SHOWS THE FRONT OF THE EVALUATION REPORT.

- 2-25. If a member has been on board the command for less than 90 days, the completion of a periodic performance evaluation is required if a total of 150 days has elapsed since the member's last evaluation.
1. True
  2. False
- 2-26. Commanding officers are encouraged to submit special reports to assist in determining assignments and advancements for which of the following paygrades?
1. E-1 through E-3
  2. E-4 through E-6
  3. E-7 only
  4. E-8 through E-9
- 2-27. In evaluating the performance of an E-3, when, if ever, should you assign a grade in block 36, Directing?
1. During each evaluation period
  2. When the E-3 requests to be evaluated in this area
  3. When the E-3 has clearly demonstrated abilities in this area
  4. Never
- 2-28. Traits such as leading, delegating, and inspiring subordinates to achieve a goal should be evaluated in which of the following blocks?
1. Block 30, Reliability
  2. Block 32, Personal Behavior
  3. Block 36, Directing
  4. Block 38, Management
- 2-29. Block 39 of the performance evaluation is the overall evaluation mark assigned to assess the member's overall value to the Navy. What determines the grade assigned in this block?
1. The average of all assigned grades
  2. The overall assessment of the individual by the reporting senior
  3. The highest grade assigned in Personal Traits
  4. The lowest grade assigned in Professional Factors
- 2-30. What performance evaluation block requires specific support in writing if a grade of 4.0 is assigned?
1. Block 27, Rating Knowledge/Performance
  2. Block 31, Military Bearing
  3. Block 38, Management
  4. Block 39, Overall Evaluation
- 2-31. If a reporting supervisor feels an individual is capable of satisfactorily performing the duties and responsibilities of the next higher paygrade but is not yet eligible for advancement, what block should be checked?
1. Block 41, Recommended
  2. Block 42, Progressing Toward
  3. Block 43, Not Recommended
  4. Block 55, Special Achievements

- 2-32. Commanding officers may delegate certain personnel to sign performance evaluations. Which, if any, of the following performance evaluations may be signed by someone who has been delegated this authority?
1. Evaluations that contain a recommendation for advancement to paygrade E-8
  2. Evaluations that contain a recommendation for promotion to officer status
  3. Evaluations that withdraw a member's recommendation for advancement after authorization has been received
  4. None of the above
- 2-33. Which of the following comments should NOT be included in the Duties and Responsibilities section of the performance evaluation?
1. Assigned maintenance supervisor of the ship's navigation equipment
  2. Assigned as the ship's master-at-arms, 1 April to 31 May
  3. Assigned to a ship deployed to the Eastern Mediterranean in support of a multinational peacekeeping force
  4. Awarded the Bronze Star for heroism
- 2-34. Which of the following special achievements should be entered in block 55 of the performance evaluation for the current year?
1. Acts for which civilian recognition has been bestowed but no military decoration given
  2. All educational achievements and degrees earned during the person's career
  3. All correspondence courses completed during the evaluation period
  4. All of the above
- 2-35. In writing the evaluation comments, you find that insufficient space is provided for all your remarks. What should you do to correct this problem?
1. Submit a continuation comment sheet
  2. Rewrite in bullet format using the space provided
  3. Eliminate comments that give conclusive facts concerning the individual's performance
  4. Abbreviate all words and use as many acronyms as possible
- 2-36. As the reporting supervisor evaluating a member who served on a general court-martial during the reporting period, which of the following comments would be appropriate for the Evaluation Comments section?
1. Served as a member of a general court-martial
  2. Served as a member of a general court-martial; finding of guilty on all counts
  3. Served as a member of a general court-martial; performance of duty in keeping with member's military performance trait grade
  4. All of the above
- 2-37. Before a comment can be entered on the performance evaluation concerning the use of illegal drugs, it must be substantiated by facts. In which of the following ways can the facts be established?
1. Voluntary disclosure by the member
  2. Lawful seizure of illegal drugs in possession of the member
  3. Reliable eyewitness accounts of the member's abuse of illegal drugs
  4. Each of the above

- 2-38. When a recommendation for a future duty assignment is included in the Evaluation Comments section of the performance evaluation, which of the following factors about the person should determine the approval of the recommendation?
1. The individual's family history
  2. The individual's desire for the type of assignment
  3. The individual's potential for the new assignment
  4. The individual's eligibility for the new assignment
- 2-39. Which of the following personnel may be delegated signature authority by the commanding officer?
1. CPOs only
  2. Officers only
  3. Department heads only
  4. Military and civilian personnel
- 2-40. If authority is given to a subordinate to sign official correspondence for the commanding officer, which of the following lines usually appears below the subordinate's signature?
1. By direction
  2. By authority of
  3. For the commander
  4. For the commanding officer
- 2-41. Signature authority may NOT be delegated to LPOs to sign which of the following documents?
1. PMS weekly schedules
  2. Special request chits
  3. Page 1 service record entries
  4. Page 13 service record entries
- 2-42. Which of the following manuals contains specific guidance on signature authority?
1. Standard Organization and Regulations of the U.S. Navy
  2. Information and Personnel Security Program Regulations
  3. Department of the Navy Correspondence Manual
  4. U.S. Navy Regulations
- 2-43. If you use a facsimile stamp of someone's signature, what should appear next to the signature to authenticate the facsimile?
1. Acting
  2. By direction
  3. Your initials
  4. Your signature
- 2-44. A naval message should be used instead of a NAVGRAM under which of the following circumstances?
1. The communication is urgent and speed is of primary importance
  2. The addressee is an overseas station
  3. The communication is classified
  4. Its use is cost effective
- 2-45. If a command is the "information addressee" on a message, which of the following actions, if any, should the command take concerning the message?
1. Route the message to concerned officers to determine the action addressee's responsibilities
  2. Whatever action is required within the command
  3. The actions directed by the action addressee
  4. None of the above
- 2-46. After a naval message has been prepared and signed by the drafter, which of the following persons releases the message?
1. The drafter
  2. The senior Radioman
  3. The delegated releasing officer
  4. The communications watch officer
- 2-47. Who is responsible for the validation of the contents of a message?
1. Originator
  2. Addressee
  3. Releaser
  4. Drafter

- 2-48. Who is responsible for the selection of a message precedence?
1. Drafter
  2. Releaser
  3. Addressee
  4. Originator
- 2-49. Who is responsible for the proper addressing of messages?
1. Originator
  2. Addressee
  3. Releaser
  4. Drafter
- 2-50. When assigning precedence to a message, which of the following factors should you consider?
1. Importance of the subject
  2. Desired delivery time
  3. Both 1 and 2 above
  4. Seniority of the originator
- 2-51. What is the highest precedence normally authorized for administrative messages?
1. Immediate
  2. Priority
  3. Routine
  4. Flash
- 2-52. What precedence is identified by the prosign O?
1. Flash
  2. Priority
  3. Immediate
  4. Emergency Command
- 2-53. A message is released at 1930 hours Greenwich Mean Time on 2 January 1991. What is the correctly stated date-time group (DTG) assigned to the message?
1. 1930Z 02JAN91
  2. 02JAN91 1930Z
  3. 19302Z JAN 91
  4. 021930Z JAN 91
- 2-54. Naval messages may have a total of (a) how many originators and (b) how many action and information addressees?
1. (a) One (b) one each
  2. (a) Two (b) two each
  3. (a) Three (b) unlimited
  4. (a) One (b) unlimited
- 2-55. Messages addressed to address indicating groups (AIGs) would most likely contain which of the following types of information?
1. Directive changes
  2. Emergency leave requests
  3. Destructive storm warnings
  4. Personnel changes of station
- 2-56. When a message is unclassified, what word or abbreviation should appear on the classification line?
1. UNCLASSIFIED
  2. NOCLASS
  3. NONCLAS
  4. UNCLAS
- 2-57. A message readdressal refers to what kind of message?
1. A corrected copy of the original draft
  2. A duplicate copy transmitted to an activity because the original was illegible
  3. One transmitted to an activity that is not an addressee on the original draft
  4. One that has been returned to the originator for additions or deletions by higher authority
- 2-58. Unless otherwise directed, all naval message directives are automatically canceled after what maximum period of time?
1. 12 months
  2. 6 months
  3. 90 days
  4. 30 days

- 2-59. Minimize requires message drafters and releasers to make which of the following considerations?
1. Is the message as short as possible
  2. Is electrical transmission essential
  3. Can the message be sent at a later date
  4. May the message be sent to more than one addressee
- 2-60. A rough draft of naval correspondence to be reviewed by a drafting officer should contain which of the following types of information?
1. Two ideas in each sentence and more than one central thought in each paragraph
  2. One subject, clearly and concisely written
  3. All information pertaining to the subject
  4. The smallest details of all the facts
- 2-61. What should be your first concern in drafting correspondence?
1. Format
  2. Purpose
  3. Distribution
  4. Security classification
- 2-62. When organizing a naval letter, what information should you include in the first paragraph?
1. References used
  2. Listing of addressees
  3. Purpose of the letter
  4. Overview of the letter contents
- 2-63. You are assigned the task of writing a piece of naval correspondence. Which of the following steps should be your first?
1. Writing an outline
  2. Determining the target date
  3. Determining the distribution list
  4. Gathering appropriate reference material
- 2-64. When preparing the rough draft of a naval letter, you should concentrate on which of the following aspects?
1. Proper spelling and punctuation
  2. Proper style and letter format
  3. The appropriate references
  4. The necessary information
- 2-65. When reviewing the rough draft of your correspondence for the first time, which **of** the following procedures should you follow?
1. Review your accomplishments
  2. Remove unnecessary introductory phrases
  3. Rework paragraphs that are difficult to understand
  4. Make brief notes at points where the text can be improved
- 2-66. Before presenting smooth correspondence for signature, you should check for accuracy in which of the following areas?
1. Standard subject identification codes
  2. Properly labeled and attached enclosures
  3. Correct titles of all addressees
  4. All of the above
- 2-67. The security classification you assign to naval correspondence is determined by which of the following factors?
1. The number of information addressees
  2. The information contained in the correspondence
  3. The security classification of related documents
  4. The security classification of references contained in the correspondence

2-68. An endorsement may be placed on the signature page of a naval letter under which of the following circumstances?

1. The text of the endorsement consists of a maximum of three lines
2. The basic letter and the endorsement bear the same security classification
3. The security classification of the endorsement is lower than that of the basic letter
4. The space on the signature page of the basic letter is sufficient to accommodate the entire endorsement

2-69. Correspondence that is used as informal communication between subordinates within the same activity can be accomplished by using which of the following methods?

1. NAVGRAM
2. Speedletter
3. "Memorandum For"
4. "From-To" memorandum

2-70. What is the purpose of a NAVGRAM?

1. Urgent communications between DOD addressees
2. To ensure priority handling of the communication by the addressee
3. To transmit urgent correspondence by electrical means
4. To ensure special handling by postal authorities

# ASSIGNMENT 3

Textbook Assignment: Chapter 2, "Leadership and Administrative Responsibilities," pages 2-44 through 2-54 and Chapter 3, "Programs and Policies" pages 3-1 through 3-14.

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- 3-1. Our Navy uses a standard filing system for which of the following reasons?
1. Frequent rotation of personnel
  2. Saves the Navy space
  3. Saves the Navy money
  4. All of the above
- 3-2. Which, if any, of the following classified material does not require controlled routing?
1. Confidential
  2. Top secret
  3. Secret
  4. None of the above
- 3-3. When filing material you should include all of the following except
1. the incoming document
  2. a copy of the outgoing correspondence
  3. any essential supporting documents
  4. all early drafts and extra copies
- 3-4. Standard subject identification codes (SSICs) provide which of the following standard systems throughout the Navy?
1. Colors
  2. Numbers
  3. Symbols
  4. Alphabets
- 3-5. When writing a naval letter, you should ensure it is well organized and orderly. Which of the following writing methods is NOT in the correct order?
1. Stating requests before justifications
  2. Stating explanations before answers
  3. Giving conclusions before discussions
  4. Giving summaries before details
- 3-6. The order that references appear in the reference block of a naval letter is based on which of the following factors?
1. The OPNAV/SECNAV number assigned
  2. The length of the title of the reference
  3. The order in which they appear in the text
  4. The numerical listing
- 3-7. Paragraphs in a naval letter should be short and contain roughly what maximum number of sentences?
1. 4 to 5
  2. 6 to 7
  3. 8 to 10
  4. 10 to 12
- 3-8. For an idea to gain emphasis within a sentence, where should it appear?
1. At the start or the end of the sentence
  2. At the end of the sentence only
  3. At the start of the sentence only
  4. In the middle of the sentence



- 3-9. To save words, clarify ideas, and provide balance when you wish to express two or more equally important ideas in a sentence, you should use which of the following types of sentence construction?
1. Minisentences
  2. Topic sentences
  3. Rambling sentences
  4. Parallel sentences
- 3-10. To make your writing more like speaking, you should use which of the following writing techniques?
1. Use personal pronouns
  2. Use everyday words
  3. Use short sentences
  4. All of the above
- 3-11. Which of the following writing practices is the best approach to a subject when writing a directive?
1. Write in the "third person" style
  2. Write directly to a user
  3. Write in terms of "how to" instructions
  4. Write in terms of "how to" checklists
- 3-12. As a subordinate writing to a senior, which of the following approaches should you avoid when setting the tone of the letter?
1. Directing
  2. Suggesting
  3. Requesting
  4. Recommending
- 3-13. Which of the following words hurt naval writing by stretching sentences, delaying meaning, and hiding responsibility?
1. Request you
  2. You are
  3. It is
  4. I am
- 3-14. For economy in writing, you should use as many abbreviations as possible.
1. True
  2. False
- 3-15. CMEQ is an equal opportunity management system controlled primarily at which of the following levels?
1. Command
  2. Secretary of Defense
  3. Secretary of the Navy
  4. Chief of Naval Operations
- 3-16. Which of the following supervisors supports the Navy's Equal Opportunity program?
1. The one who relates positively and directly with all people equally
  2. The one who only listens to one point of view
  3. The one who stereotypes people
  4. The one who feels it necessary to intimidate some people to achieve goals
- 3-17. To manage and supervise people effectively, you must have which of the following leadership skills?
1. The ability to ignore conflicts among various groups
  2. The ability to listen to and understand what people have to say
  3. The ability to place people in correct racial, ethnic, and religious categories
  4. The ability to substitute generalized ideas about people when you aren't sure of their motives

- 3-18. To help your subordinates grow both personally and professionally, you must use which of the following supervisory practices?
1. Provide timely feedback on performance
  2. Provide on-the-job training
  3. Identify their strengths and weaknesses
  4. Each of the above
- 3-19. If a person commits an act of arbitrary discrimination, the commanding officer may take which of the following disciplinary actions?
1. Assign lower evaluation marks
  2. Award nonjudicial punishment
  3. Submit a recommendation for separation
  4. Each of the above
- 3-20. The Navy Rights and Responsibilities workshop is conducted by which of the following groups?
1. Command Training Team (CTT)
  2. Command Assessment Team (CAT)
  3. Command Rights and Responsibilities Team
  4. Striker Board
- 3-21. Which of the following subjects is NOT covered during the Navy Rights and Responsibilities workshop?
1. Navy Regulations
  2. Combatant skills
  3. Enlistment contract
  4. Grievance and redress
- 3-22. Information concerning equal opportunity contained in command records may NOT be obtained through which of the following methods?
1. Surveys
  2. Training
  3. Interviews
  4. Observations
- 3-23. What two methods of data collecting by the CAT require other data sources to be used to draw conclusions and produce findings that can be validly interpreted?
1. Command records and Interviews
  2. Interviews and observations
  3. Observations and surveys
  4. Surveys and interviews
- 3-24. Nonjudicial punishment is better known in the Navy by which of the following titles?
1. Mast
  2. Court-martial
  3. Captains mast
  4. Executive officers investigation
- 3-25. Without using court-martial intervention, what article of the UCMJ empowers a commanding officer to impose punishment for minor offenses on both officer and enlisted personnel?
1. 5
  2. 10
  3. 15
  4. 20
- 3-26. Under the UCMJ, punishment must be imposed within 2 years of the offense.
1. True
  2. False
- 3-27. The Report and Disposition of Offense(s), NAVPERS 1626/7, contains all of the following information except
1. preliminary inquiry report
  2. action of the XO at screening mast
  3. record of any pre-mast restraint
  4. all of the required pre-mast advice that must be given to the accused

- 3-28. Who must ensure that within a reasonable amount of time of the report of an offense that the accused is fully advised of his or her rights concerning a possible NJP?
1. Legal officer
  2. Chief Master-at-Arms
  3. Officer contemplating imposing NJP
  4. Department head and division officer of the accused
- 3-29. Your rights are found under what UCMJ article?
1. 15
  2. 31
  3. 37
  4. 38
- 3-30. The preliminary inquiry officer (PIO) completes what section of the NAVPERS 1626/7?
1. C
  2. E
  3. G
  4. I
- 3-31. Under article 15 of the UCMJ, the commanding officer has how many punishments identified that he or she can impose at mast?
1. 3
  2. 6
  3. 9
  4. 12
- 3-32. Restriction is the least severe form of deprivation of liberty.
1. True
  2. False
- 3-33. Arrest in quarters may only be imposed on which of the following naval personnel?
1. E-1 through E-9
  2. W-2 through W-4
  3. O-1 through O-10
  4. Both 2 and 3 above
- 3-34. Confinement on bread and water has a maximum duration of how many days?
1. 1
  2. 2
  3. 3
  4. 4
- 3-35. Which of the following punishments is considered the most severe form of NJP?
1. Correctional custody
  2. Reduction in grade
  3. Forfeiture of pay
  4. Restriction
- 3-36. Under article 15 of the UCMJ, you have how many days to appeal the punishment awarded to you if you feel that it was unjust or disproportionate?
1. 5
  2. 10
  3. 15
  4. 20
- 3-37. Which of the following terms describes the Navy's recognition that drug and alcohol abuse is incompatible with the Navy's effort to instill pride and professionalism?
1. Zero defects
  2. Zero tolerance
  3. Screening with meaning
  4. Self-referrals preferable
- 3-38. Why has the Navy taken a firm stand against drug abuse?
1. Drug abuse undermines combined readiness
  2. Drug abuse is costly in lost man-hours
  3. Drug abuse causes the loss of morale and esprit de corps
  4. Each of the above

- 3-39. What is the most valuable detection and deterrence tool used by the Navy to identify drug abusers?
1. Annual physicals
  2. Urinalysis testing
  3. Drug detection dogs
  4. Undercover military police
- 3-40. Each urinalysis sample is tested how many minimum number of times by one of the Navy's drug screening laboratories?
1. 1
  2. 2
  3. 3
  4. 5
- 3-41. Under the Navy's policy for drug abusers, which of the following actions is taken if a PO2 commits a drug abuse offense?
1. The person is screened for drug dependency
  2. The person is afforded in-service residential treatment
  3. The person is processed for immediate separation
  4. The person is given a waiver if he or she has exhibited exceptional service
- 3-42. A drug abuser deeply under the influence of narcotics displays which of the following characteristics?
1. Anxiety
  2. Lethargy
  3. Lucidity
  4. Hostility
- 3-43. Which of the following paraphernalia found in a locker is an indication that the person is a narcotics abuser?
1. Bent spoons
  2. Eyedroppers
  3. Cotton balls
  4. All of the above
- 3-44. A person who abuses heroin develops a tolerance for the drug. How does this tolerance affect the person's reaction to the drug?
1. The drug no longer has an effect on the person's central nervous system
  2. Larger doses are required for the same effect
  3. Smaller doses are required for the same effect
  4. The drug no longer has an effect on the person's bloodstream
- 3-45. Normally, which of the following signs is the first emotional reaction following a dose of heroin?
1. A feeling of relief
  2. A state of inactivity
  3. A state of extreme stress
  4. A feeling of weightlessness
- 3-46. Drinking a large amount of cough medication is a common method of abusing which of the following drugs?
1. Opium
  2. Heroin
  3. Codeine
  4. Morphine
- 3-47. A drug abuser who suffers long periods of time without sleeping or eating is probably abusing which of the following types of drugs?
1. Alcohol
  2. Narcotics
  3. Stimulants
  4. Depressants
- 3-48. A person who has taken an overdose of cocaine may experience which of the following reactions?
1. Death
  2. Anxiety
  3. Euphoria
  4. Excitation

- 3-49. Which of the following drugs can cause the heart or arteries to burst and cause a massive coronary?
1. Crack
  2. Codeine
  3. Amphetamines
  4. Phencyclidine
- 3-50. Which of the following drugs is abused on the pretense of weight control?
1. Marijuana
  2. Methadone
  3. Amphetamines
  4. Phencyclidine
- 3-51. Abuse of which of the following types of drugs results in the appearance of alcohol intoxication, but without the odor of alcohol on the breath?
1. Narcotics
  2. Stimulants
  3. Depressants
  4. Hallucinogens
- 3-52. Depressant overdoses, when taken with alcohol, may result in which of the following conditions?
1. Death
  2. Articulate speech
  3. Mellow disposition
  4. Keen sense of humor
- 3-53. Abuse of which of the following types of drugs may result in reoccurring effects months after the drug has been taken?
1. Hallucinogens
  2. Depressants
  3. Stimulants
  4. Narcotics
- 3-54. Which of the following indicators is one of the dangers to the hallucinogen abuser?
1. A change in sleeping habits
  2. A change in the mental condition
  3. The physical dependence created by the drug
  4. The unpredictability of the effects of the drug
- 3-55. Which of the following conditions is an indicator of a marijuana abuser presently under the influence of the substance?
1. Loud and rapid talking
  2. Great bursts of laughter
  3. In a stupor or seems sleepy
  4. All of the above
- 3-56. The effects of marijuana on the emotions and senses of the user depend on which of the following factors?
1. The amount and strength of the substance
  2. The social setting and expected effects
  3. Both 1 and 2 above
  4. The DNA structure of the user
- 3-57. Volatile chemical abuse is usually indicated by which of the following conditions?
1. Constricted pupils
  2. Clear whites of the eyes
  3. White substance around the nostrils
  4. Smell of the chemical on the breath
- 3-58. Which of the following personnel are subject to participation in the urinalysis testing program?
1. Officer personnel under the age of 25 only
  2. Enlisted personnel in paygrades E-4 and below only
  3. Enlisted personnel only, regardless of rank or age
  4. All enlisted and officer personnel, regardless of the rank or age

3-59. Which of the following persons must have prior knowledge of a drug detection dog inspection or search?

1. The dog handler
2. The commanding officer
3. Both 1 and 2 above
4. All personnel involved in the search

3-60. Which of the following types of behavior could be a positive clue that a person is abusing some form of drugs?

1. Wanting to sell a stereo system and TV set at the same time
2. Repeatedly showing symptoms associated with drug abuse
3. Botching a job when it is known that the person is usually a top performer
4. Keeping tablets, capsules, or other forms of drugs in one's locker

# ASSIGNMENT 4

Textbook Assignment: Chapter 3, "Programs and Policies," pages 3-14 through 3-23 and Chapter 4, "Professional Responsibilities," pages 4-1 through 4-13.

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- 4-1. The number one drug problem in the United States is the abuse of which of the following substances?
1. Alcohol
  2. Cocaine
  3. Marijuana
  4. Barbiturates
- 4-2. Alcohol is classified as what type of drug?
1. Hallucinogen
  2. Depressant
  3. Stimulant
  4. Narcotic
- 4-3. Which of the following characteristics or symptoms identifies a person suffering from alcoholism?
1. Physical dependence
  2. Psychological dependence
  3. Both 1 and 2 above
  4. Infrequent consumption
- 4-4. All Navy supervisors should be familiar with the Navy's policy regarding alcoholism as outlined in the OPNAVINST on alcohol and drug abuse prevention and control. What is the purpose of this instruction with regard to alcohol abuse?
1. To discourage the use of alcohol
  2. To acknowledge the Navy's responsibility for counseling and to aid alcoholics in recovery
  3. To publish the disciplinary action that may be taken against a known alcoholic
  4. To set limits on the amount of alcohol that may be consumed before a person is considered a problem drinker
- 4-5. When, if ever, would the promotion prospects of a recovered alcoholic be affected?
1. If the recovered alcoholic attended a rehabilitation program
  2. If misconduct or poor performance resulted from alcoholism
  3. If the recovered alcoholic is still attending AA meetings
  4. Never
- 4-6. For which of the following reasons does alcohol quickly affect the central nervous system?
1. It is rapidly absorbed by the kidneys
  2. It remains in the digestive tract for long periods
  3. It is immediately absorbed into the bloodstream
  4. It is metabolized at a faster rate as more is consumed
- 4-7. What indicator is used by most states to determine whether or not a person is intoxicated?
1. Slurred speech
  2. Blood-alcohol level
  3. Poor motor coordination
  4. Number of drinks consumed
- 4-8. In the chronic stages of alcoholism, tolerance decreases markedly until the victim may become drunk on relatively small amounts of alcohol.
1. True
  2. False

- 4-9. In which of the following ways does alcohol, when taken in combination with other drugs, affect the body?
1. The other drug is metabolized quicker than the alcohol and has no effect
  2. The other drug is metabolized slower than the alcohol and remains active for longer periods
  3. The alcohol counteracts the other drug, causing little, if any, effect on the body
  4. Both work as a stimulant and cause severe hyperactivity
- 4-10. Which of the following long-term effects can be expected by a person who is a heavy drinker for a prolonged period of time?
1. Lowered resistance to infectious diseases
  2. Damage to the major organs of the body
  3. Deterioration of memory and judgement
  4. All of the above
- 4-11. One definition of a problem drinker is one who must drink to function or to cope with life. How does the Navy define "alcoholism"?
1. Complying with ordinary social drinking customs
  2. Drinking alcohol even though under the state-approved age for purchasing alcoholic beverages
  3. Depending on alcohol psychologically and/or physiologically
  4. Doing something under the influence of alcohol that would not normally be done
- 4-12. Many definitions are used to describe problem drinking or alcoholism. Which of the following statements describes an alcoholic?
1. A person who depends on alcohol to help him or her function in everyday life
  2. A person who depends on friends to purchase alcohol
  3. A person who frequents bars for the purpose of getting drunk
  4. A person who thinks that he or she must drink to be accepted
- 4-13. Which of the following statements is true concerning the diagnosing of alcoholism?
1. It is often slow to be recognized
  2. It is an easily identifiable disease
  3. It is usually diagnosed in the early stage
  4. It is a simple procedure if caught in the early stages of problem drinking
- 4-14. What treatment technique does the Navy use in returning an alcoholic to a useful and productive life?
1. A treatment that is developed by the command
  2. A treatment that must be developed by the individual
  3. One that matches the needs of the person to the appropriate therapy
  4. One that provides treatment and appropriate disciplinary action for each case
- 4-15. Which of the following social stigmas is usually attached to an alcoholic?
1. Alcoholism only affects the poor and uneducated
  2. Alcoholism is a moral weakness rather than an illness
  3. Alcoholism is a treatable disease only in its earlier stages
  4. Alcoholism only affects people who are social outcasts



- 4-16. Alcohol abuse prevention is the responsibility of which of the following persons?
1. The individual
  2. The commanding officer
  3. The Chief of Naval Education and Training
  4. The master chief petty officer of the Navy
- 4-17. Which of the following actions can commands take to help eliminate practices and customs that encourage personnel to drink?
1. Emphasize moderation
  2. Provide educational programs
  3. Ensure adequate quantities of nonalcoholic beverages
  4. Each of the above
- 4-18. What is the maximum time a person may be assigned to a Level II counseling program?
1. 6 months
  2. 2 months
  3. 6 weeks
  4. 4 weeks
- 4-19. Navy personnel who have a drinking problem can receive which of the following types of care from a Navy hospital?
1. Evaluation
  2. Detoxification
  3. Primary rehabilitation
  4. All of the above
- 4-20. Who is responsible to the commanding officer for carrying out the policies of the Navy Drug and Alcohol Abuse Program (NADAP)?
1. DAPA
  2. CAAC
  3. ARD
  4. NAVALREHCEN
- 4-21. The Navy operates how many alcohol rehabilitation centers (NAVALREHCEN)?
1. 5
  2. 6
  3. 3
  4. 4
- 4-22. As a supervisor faced with a drug or alcohol problem caused by one of your division personnel, which of the following helping resources can you turn to for advice and assistance?
1. The chaplain
  2. The command master chief
  3. The senior personnel around you
  4. Each of the above
- 4-23. The authority which is granted to all officers and petty officers to fulfill their duties and responsibilities is known as what type of authority?
1. General
  2. Unlimited
  3. Meritorious
  4. Organizational
- 4-24. The authority that an individual may hold by virtue of assignment to a specific billet within an organizational unit of the Navy is known as what type of authority?
1. General
  2. Unlimited
  3. Meritorious
  4. Organizational

- |   |
|---|
| <p>A. Article 1020</p> <p>B. Article 1023</p> <p>C. Article 1037</p> <p>D. Article 1132</p> |
|---|

**Figure 4A. --U.S. Navy Regulations.**

TO ANSWER QUESTIONS 4-25 THROUGH 4-27, SELECT FROM FIGURE 4A THE ARTICLES THAT ARE DESCRIBED IN THE STATEMENTS. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

4-25. General responsibilities and duties of all officers and petty officers within the Navy.

1. A
2. B
3. C
4. D

4-26. Charges all persons to promptly execute the lawful orders of their seniors.

1. A
2. B
3. C
4. D

4-27. The right to exercise authority over all subordinate personnel.

1. A
2. B
3. C
4. D

4-28. As a petty officer you have the authority to issue orders. Subordinates are required to follow your orders only if your orders are

1. lawful
2. given in harsh language
3. contain the reason why the order should be carried out
4. given with no opportunity for the subordinate to ask questions

4-29. What article of the UCMJ allows nonjudicial punishment to be awarded?

1. Article 7
2. Article 15
3. Article 29
4. Article 134

4-30. Which of the following personnel has the authority to administer nonjudicial punishment?

1. Chief petty officer
2. Petty officer who is E-6 and above
3. Executive officer
4. Commanding officer

4-31. Which of the following actions may be taken to correct military deficiencies in junior personnel?

1. Withhold privileges
2. Assign extra military instruction (EMI)
3. Both 1 and 2 above
4. Extend normal working hours

4-32. Which of the following actions to correct a military or professional deficiency can be awarded only through nonjudicial punishment?

1. Assign extra duty
2. Withhold privileges
3. Assign extra military instruction (EMI)
4. Extend normal working hours

4-33. When EMI is assigned to correct a military deficiency, which of the following limitations normally is observed?

1. EMI is assigned in favor of awarding extra duty
2. EMI is assigned in periods not to exceed 2 hours daily
3. EMI is assigned only during normal working hours
4. EMI is assigned, where possible, as a substitute for punitive measures covered under the UCMJ

- 4-34. The temporary withholding of privileges is an effective tool in correcting a minor infraction of a military regulation. Which of the following privileges CANNOT be withheld as part of this nonpunitive measure?
1. Exchange of duty
  2. Normal liberty
  3. Base parking
  4. Special pay
- 4-35. Which of the following persons has the final authority to withhold a privilege?
1. Division chief petty officer
  2. Work center supervisor
  3. Commanding officer
  4. Each of the above
- 4-36. For which of the following reasons would it NOT be appropriate for a supervisor to extend an individual's normal working hours?
1. To complete additional essential work
  2. To complete a work assignment that should have been completed during working hours
  3. To perform work to maintain a required level of operational readiness
  4. To perform work as punishment for substandard performance of duty
- 4-37. In which of the following publications will you find the description of the duties, responsibilities, and authority of a division officer?
1. Standard Organization and Regulations of the U.S. Navy
  2. Tactical Action Officer's Handbook
  3. Watch Officer's Guide
  4. Navy Regulations
- 4-38. When making duty assignments such as general quarters stations or a cleaning station, who should be assigned responsibility for that duty?
1. A specific work center
  2. A specific person
  3. The department
  4. The division
- 4-39. As the LPO you are assigning a work center supervisor to coordinate the painting of a compartment. The job is assigned poorly if which of the following persons has (a) the responsibility for the task and (b) the authority to accomplish the task?
1. (a) Supervisor  
(b) you
  2. (a) Supervisor  
(b) supervisor
  3. (a) You  
(b) supervisor
  4. (a) You  
(b) you
- 4-40. An action or task required by one's position that is expected or required by moral or legal obligation is a duty. Duties fall into which of the following categories?
1. Military only
  2. Moral and military
  3. Administrative only
  4. Military and administrative
- 4-41. The ship's watch organization is second in importance only to the organization for battle. Which of the following personnel is/are responsible for understanding the watch organization?
1. Nonrated personnel only
  2. Petty officers only
  3. Officers only
  4. All hands

- 4-42. The watch, quarter, and station bill contains which of the following assignments?
1. Messing assignments
  2. Liberty boat assignments
  3. Collision station assignments
  4. Each of the above
- 4-43. Who should approve changes to the division's watch, quarter, and station bill?
1. Executive officer
  2. Commanding officer
  3. Officer of the deck
  4. Command duty officer
- 4-44. Billet numbers on the watch, quarter, and station bill consist of either four numerals or a letter and three numerals. What do the last two numerals indicate?
1. Section seniority
  2. Division assigned
  3. Watch precedence
  4. Recall priority
- 4-45. Responsibility for ensuring division members are aware of their watch, quarter, and station bill assignments is delegated to which of the following persons?
1. Division chief
  2. Division officer
  3. Division leading petty officer
  4. Division training petty officer
- 4-46. The watch, quarter, and station bill should be updated at approximately what minimum frequency?
1. Continually
  2. Quarterly
  3. Monthly
  4. Weekly
- 4-47. Which of the following management tools should be used by the division officer to maintain a current watch, quarter, and station bill?
1. Battle bill
  2. Ship's bill
  3. Division notebook
  4. Division officer's guide
- 4-48. Which of the following explanations is a purpose of the general emergency bill?
1. To provide detailed procedures for every emergency that can occur
  2. To establish a plan for salvaging captured enemy vessels
  3. To organize the crew to handle the effects of a major emergency
  4. Each of the above
- 4-49. Which of the following actions should you immediately take if you see one of your shipmates fall overboard?
1. Notify the OOD
  2. Call out, "Man overboard, port (or starboard) side"
  3. Provide lifesaving equipment to the person if possible
  4. All of the above
- 4-50. Which of the following officers is responsible for the administration of the CBR defense bill?
1. Safety officer
  2. Division officer
  3. CBR defense officer
  4. Damage control assistant
- 4-51. Which of the following commands must have an emergency destruction bill?
1. A deployable command
  2. A command located outside the United States
  3. A command having COMSEC material
  4. All of the above

4-52. Based on the emergency destruction plan, you would destroy classified material for which of the following reasons?

1. If the material was obsolete and of no further value to the command
2. If the material was subject to compromise by unauthorized personnel
3. If the material was subject to capture by an enemy
4. Each of the above

4-53. During the emergency destruction of classified material, which of the following material should be destroyed first?

1. Secret COMSEC material
2. Top secret special access material
3. Secret special access material
4. Confidential COMSEC material

4-54. PQS does not apply to which of the following systems?

1. Surface to air systems
2. Torpedo firing systems
3. Nuclear propulsion systems
4. Coast Guard weapons systems

4-55. Each personnel qualification standard is divided into which of the following subdivision(s)?

1. Systems
2. Fundamentals
3. Watchstations/Maintenance actions
4. All of the above

A. 100
B. 200
C. 300

**Figure 4B. --Series numbers.**

TO ANSWER QUESTIONS 4-56 THROUGH 4-59, SELECT FROM FIGURE 4B THE SERIES NUMBER THAT APPLIES TO EACH STATEMENT. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

4-56. Serves as a self-study aid for the trainee.

1. A
2. B
3. C

4-57. Tests the trainee's readiness to perform a designated task.

1. A
2. B
3. C

4-58. Breaks the subject equipment into smaller, more easily understood sections.

1. A
2. B
3. C

4-59. Addresses specific or unique safety precautions.

1. A
2. B
3. C

4-60. PQS should be considered as a separate program with its own distinct managerial system.

1. True
2. False

4-61. Sign-off authority for final PQS qualification may be delegated to what minimum level of authority?

1. Division CPO
2. Department head
3. Division officer
4. Work center supervisor

- |  |
|--|
| <ul style="list-style-type: none"><li>A. Commanding officer</li><li>B. Executive officer</li><li>C. PQS coordinator</li><li>D. Department head</li></ul> |
|--|

**Figure 4C. --Responsible person.**

TO ANSWER QUESTIONS 4-62 THROUGH 4-67,  
SELECT FROM FIGURE 4C THE PERSON  
RESPONSIBLE FOR EACH TASK DESCRIBED IN THE  
STATEMENT. RESPONSES MAY BE USED ONCE,  
MORE THAN ONCE, OR NOT AT ALL.

4-62. Recommends interim qualification of  
watch standers.

- 1. A
- 2. B
- 3. C
- 4. D

4-63. Designates in writing those  
individuals authorized to act as  
qualifiers.

- 1. A
- 2. B
- 3. C
- 4. D

4-64. Acts as an overall training  
supervisor.

- 1. A
- 2. B
- 3. C
- 4. D

4-65. Responsible for ordering all  
departmental PQS material.

- 1. A
- 2. B
- 3. C
- 4. D

4-66. Responsible for maintaining PQS  
software.

- 1. A
- 2. B
- 3. C
- 4. D

3-67. Recommends final qualification to  
the commanding officer.

- 1. A
- 2. B
- 3. C
- 4. D

## ASSIGNMENT 5

Textbook Assignment: Chapter 4, "Professional Responsibilities," pages 4-14 through 4-24 and Chapter 5, "Military Requirements," pages 5-1 through 5-15 and Chapter 6, "Safety and Survival," pages 6-1 through 6-4.

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- 5-1. The enlisted service record contains both official and unofficial papers.
1. True
  2. False
- 5-2. The actual service record is contained on which of the following side(s) of the enlisted service record?
1. Left
  2. Right
  3. Both 1 and 2 above
- 5-3. Personnel Advancement Requirements (PARs) must be completed before you can participate
1. in the PQS program
  2. as a proper watchstander
  3. in the Navywide advancement exam
  4. as the divisional training petty officer
- 5-4. Navywide advancement exams are based on which of the following standards?
1. PQS standards
  2. PMS standards
  3. Naval standards
  4. Occupational standards
- 5-5. Which of the following commissioning programs provides the Navy with officers who are technical specialists in their fields?
1. Limited Duty Officer Program
  2. Chief Warrant Officer Program
  3. Enlisted Commissioning Program
  4. Officer Candidate School Program
- 5-6. What maximum number of years' active service can a master chief petty officer serve and still be eligible to apply for the Chief Warrant Officer Program?
1. 24 years
  2. 20 years
  3. 16 years
  4. 12 years
- 5-7. Which of the following officer programs does/do not require a college education?
1. Officer Candidate School Program
  2. Chief Warrant Officer Program
  3. Limited Duty Officer Program
  4. Both 2 and 3 above
- 5-8. Which of the following personnel may apply for the Chief Warrant Officer Program?
1. E-6, regular Navy, with 18 years of active service
  2. E-7, Naval Reserve, with 10 years of Reserve service
  3. E-8, Regular Navy, with 26 years of active service
  4. E-9, Training and Administration of Reserves (TAR), with 22 years of service
- 5-9. Personnel who apply for the CWO Physician's Assistant Program must be graduates of only the Basic Hospital Corps School.
1. True
  2. False

5-10. Which of the following personnel may NOT apply for the Limited Duty Officer Program?

1. E-7 with 8 years of active service
2. E-8 with 14 years of active service
3. E-9 with 15 years of active service
4. E-6 with 10 years of active service and 2 years time in rate

5-11. If you are a PO1 applicant for LDO and have met all requirements of CPO/SCPO applicants, which of the following additional requirements must you meet?

1. Have a final multiple score (FMS) equal to or greater than the lowest FMS for PASS SELECTION BOARD ELIGIBLE
2. Have Personnel Advancement Requirements for E-8 signed off
3. Have been awarded the Navy Commendation Medal
4. All of the above

5-12. What minimum active service obligation must ECP selectees have before detaching from their present command?

1. 6 years
2. 2 years
3. 3 years
4. 4 years

5-13. ECP selectees must have finished sufficient undergraduate course work to be able to complete requirements for a technical degree within what maximum length of time?

1. 36 months
2. 48 months
3. 50 months
4. 60 months

5-14. Which of the following commissioning programs requires that you have at least a baccalaureate degree?

1. Enlisted Commissioning Program
2. Limited Duty Officer Program
3. Officer Candidate School Program
4. Chief Warrant Officer Program

5-15. Which of the following courses is/are recommended for an individual preparing for LDO selection?

1. Navy Regulations
2. Human Behavior
3. Watch Officer
4. Each of the above

5-16. Quarters for muster and inspection are held each work day just before

1. 0600
2. 0700
3. 0800
4. 0900

5-17. Navy Regulations requires the clothing of all nonrated personnel to be inspected at what interval?

1. Annually
2. Semiannually
3. At regular intervals
4. At irregular intervals

5-18. As a senior watch stander in charge of a watch, you are responsible for the personnel assigned to your watch. Which of the following requirements should you ensure is met concerning the proper relief of your watch personnel?

1. They should all be relieved at the same time
2. They should remain on station until properly relieved
3. They should train their reliefs on proper relieving procedures
4. They should instruct their reliefs on proper performance of duty



- 5-19. As the relieving OOD of a ship moored to a pier, which of the following checks should be part of your relieving procedure?
1. Determining which lines are in use
  2. Reviewing current SOPA instructions
  3. Determining which special conditions exist or are expected
  4. Each of the above
- 5-20. A change in a ship's watch condition when getting underway, mooring, or modifying the condition of readiness is called
1. dogging the watch
  2. setting the watch
  3. changing the guard
  4. relieving the watch
- 5-21. Experience has shown that the ability to handle casualties and tactical decisions is significantly reduced during which of the following events?
1. When the watch is being set
  2. When the ship is entering port
  3. When the watch is being changed
  4. When the ship is leaving anchorage
- 5-22. If continuity of watches has been interrupted, you should read the commentary sections of the ship's deck log for what minimum number of preceding watches before relieving the OOD?
1. One
  2. Two
  3. Three
  4. Four
- 5-23. During the relief of the OOD, who is responsible for ensuring the oncoming OOD is properly briefed on the overall situation of the ship?
1. The offgoing OOD only
  2. The oncoming OOD only
  3. The offgoing and the oncoming OOD
  4. The operations officer
- 5-24. What phrase should you use as the relieving OOD when you are ready to relieve the watch?
1. I have it, you are relieved sir/ma'am
  2. I am ready to relieve you, sir/ma'am
  3. I am prepared to assume the watch
  4. I will take the watch after briefing
- 5-25. In the absence of the commanding officer in port, who is primarily responsible for the safety and proper operation of the unit?
1. Safety officer
  2. MAA safety force
  3. Officer of the deck
  4. Command master chief
- 5-26. Which of the following watchstanding assignments gives a petty officer equal status with a commissioned or chief warrant officer assigned to the same watch?
1. MAA
  2. OOD
  3. POOW
  4. Each of the above
- 5-27. To stand OOD inport watches, you must be designated in writing by which of the following individuals?
1. Commanding officer
  2. Senior watch officer
  3. Command duty officer
  4. Watch bill coordinator
- 5-28. If weather conditions are such that suspending boating operations is advisable, what officer does the OOD immediately notify?
1. Safety officer
  2. Boating officer
  3. First lieutenant
  4. Command duty officer

- 5-29. As part of a routine watch, at which of the following times does the OOD obtain permission from the commanding officer to strike eight bells?
1. 2400, 0400, and 0800
  2. 1200, 2400, and 0400
  3. 0800, 1200, and 2000
  4. 0800, 1600, and 2400
- 5-30. On ships having a Marine detachment, brow and pier sentries report to which of the following individuals?
1. Officer of the deck
  2. Sergeant of the guard
  3. Petty officer of the watch
  4. Junior officer of the deck
- 5-31. If you apprehend someone for a violation of the UCMJ, at what point does your responsibility for the apprehension end?
1. When the person is delivered to proper authority
  2. When the person is placed in confinement
  3. When the person is given his or her rights
  4. When the person is physically restrained
- 5-32. During which of the following degrees of restraint may an individual be required to perform full military duties?
1. Arrest
  2. Confinement
  3. Restriction in lieu of arrest
  4. Each of the above
- 5-33. A person seeking asylum aboard a Navy ship on the high seas may be surrendered to foreign authorities upon the authorization of which of the following persons?
1. U.S. Customs agent
  2. Commanding officer
  3. Secretary of the Navy
  4. Each of the above
- 5-34. While in Rota, Spain, refuge is granted to a person aboard your ship, but foreign authorities request return of the person. To which of the following authorities should the request be reported?
1. Chief of Naval Operations
  2. Secretary of the Navy
  3. American Embassy
  4. Spanish Embassy
- 5-35. Which of the following publications provides detailed guidance in preparing the Ship's Deck Log?
1. United States Navy Regulations
  2. Standard Organization and Regulations of the U.S. Navy
  3. Preparing, Maintaining, and Submitting the Ship's Deck Log
  4. Boatswain's Mate 1 & C
- 5-36. The ship's deck log may be used in which of the following ways?
1. As a chronological record of ship's events
  2. As legal evidence in fact finding proceedings
  3. Both 1 and 2 above
  4. As a record of the proceedings of a safety committee meeting
- 5-37. The original copy of the ship's deck log is submitted monthly to the CNO. For what minimum length of time is a copy of the deck log retained on board before being destroyed?
1. 1 year
  2. 6 months
  3. 3 months
  4. 5 years

- 5-38. If you make a mistake in the ship's deck log, which of the following procedures should you use to correct the mistake?
1. Draw a single line through the error, insert the correct entry, and initial
  2. Print the word "error" after the mistake and insert the correct entry
  3. Erase the error and insert the correct entry
  4. Black out the error, insert the correct entry, and initial
- 5-39. Certifying that the ship's deck log entries are correct and complete before submitting the log to the commanding officer for signature is the responsibility of the
1. engineer
  2. navigator
  3. quartermaster
  4. command duty officer
- 5-40. During a quiet, uneventful watch, what attitude should the OOD take concerning the security of the ship?
1. Vigilance must be maintained by at least one alert person
  2. Security may be relaxed, depending on the situation, but the possibility of sabotage must be kept in mind
  3. Threats to the ship are minimal and the watch should be permitted to relax for short periods
  4. Security of the ship is paramount at all times and must never be relaxed
- 5-41. General visiting aboard ship is normally conducted between which of the following hours?
1. 0800 to 1100
  2. 1100 to 1300
  3. 1300 to 1600
  4. 1800 to 2100
- 5-42. During general visiting a guide should be assigned to each group of visitors. What maximum number of visitors should be in each group?
1. 10
  2. 15
  3. 25
  4. 50
- 5-43. If the commanding officer of a ship approves a classified visit by a foreign national, who, if anyone, must also authorize the visit?
1. Secretary of Defense
  2. Secretary of the Navy
  3. Chief of Naval Operations
  4. No one
- 5-44. Who is directly responsible to the commanding officer for the posting of all security watches and sentries?
1. Officer of the deck
  2. Command duty officer
  3. Sergeant of the guard
  4. Petty officer of the watch
- 5-45. When armed and standing the OOD watch, when may you remove the pistol from its holster?
1. When a pleasure boat refuses to leave the area
  2. When you must resist forceful entry to the ship
  3. When you must make the inspection required when relieving the watch
  4. Both 2 and 3 above
- 5-46. If the fantail security watch issues a challenge and no answer is received, which of the following actions should be taken to summon assistance?
1. Sound a whistle
  2. Yell, "Help, help, help"
  3. Fire three shots into the air
  4. Leave the post and call the OOD from the nearest phone

5-47. Which of the following bills should you consult to find information on general visiting aboard ship?

1. Security bill
2. Watch, quarter, and station bill
3. Self-defense bill
4. General visiting bill

5-48. Which of the following terms is used to describe an unplanned event that interrupts work and produces damage and/or injury?

1. Mishap
2. Mistake
3. Misconduct
4. Mismanagement

5-49. Mishaps in the Navy are most often caused by the actions of people.

1. True
2. False

5-50. Mishaps are investigated for which of the following reasons?

1. To prevent repeats of the mishap
2. To correct unsafe conditions
3. To avoid major accidents
4. Each of the above

5-51. A mishap that results in which of the following circumstances should be investigated?

1. When damage exceeds \$500
2. When a tool drops from aloft but causes no injuries
3. When the injured worker needs minor medical attention
4. Each of the above

5-52. Which of the following persons is responsible for training division personnel in mishap prevention?

1. Leading petty officer
2. Safety petty officer
3. Training petty officer
4. Damage control petty officer

5-53. Which of the following duties is the responsibility of the division safety petty officer?

1. To conduct training and maintain training records
2. To assist in mishap investigations as directed
3. To represent the division at the command safety committee
4. Each of the above

- |  |
|--|
| <ol style="list-style-type: none"><li>A. Incidental</li><li>B. Deliberate</li><li>C. Planned</li><li>D. Accidental</li></ol> |
|--|

**Figure 5A.--Safety observation.**

TO ANSWER QUESTIONS 5-54 THROUGH 5-56, SELECT FROM FIGURE 5A THE SAFETY OBSERVATION BEING CONDUCTED IN THE STATEMENT. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

5-54. Looking, with safety in mind, at what people are doing as you go from place to place.

1. A
2. B
3. C
4. D

5-55. Deliberately observing how a person handles some part of a job.

1. A
2. B
3. C
4. D

5-56. Checking regularly on how safely all hazardous jobs are performed.

1. A
2. B
3. C
4. D

5-57. Which of the following publications outlines the command safety program and the safety organization?

1. Standard Organization and Regulations of the U.S. Navy
2. U.S. Navy Safety Precautions Manual
3. Navy Safety Precautions for Forces Afloat
4. Navy Occupational Safety and Health Program

5-58. In general, safe working conditions cannot be achieved by one person or one program. Which of the following efforts is required to achieve mishap-free working conditions?

1. The support of all hands
2. Effective safety monitors
3. An effective safety program
4. An active safety petty officer

5-59. To do a good job of detecting unsafe practices, which of the following types of safety observations should you use?

1. Planned
2. Deliberate
3. Incidental
4. Each of the above

# ASSIGNMENT 6

Textbook Assignment: Chapter 6, "Safety and Survival," pages 6-4 through 6-22.

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- 6-1. Which of the following tools does a supervisor use to identify and develop solutions to eliminate hazards?
1. Job inventory
  2. Job safety analysis
  3. Incidental observation
  4. Deliberate observation
- 6-2. Which of the following factors is a safety benefit of a job safety analysis (JSA)?
1. The use of the completed JSA
  2. The discovery of cost-reducing improvements
  3. The improvement of the workers' safety attitudes
  4. The improvement to the work environment
- 6-3. Which of the following forms can be used to document a safety observation or a JSA?
1. OPNAV Form 1348/6
  2. OPNAV Form 5100/14
  3. A locally prepared form
  4. Either 2 or 3 above
- 6-4. Which of the following are the two basic principles of mishap prevention?
1. To spot potential mishap causes and provide safety training
  2. To eliminate potential mishap causes and prevent mishaps
  3. To spot and to eliminate potential mishap causes
  4. Both 2 and 3 above
- 6-5. Enlisted safety committee recommendations concerning the command safety program are submitted to which of the following persons?
1. Safety council (department head level)
  2. Division officer
  3. Engineer officer
  4. Chief master at arms
- 6-6. The command's enlisted safety committee should convene according to what schedule?
1. Weekly
  2. Monthly
  3. Bimonthly
  4. Biannually
- 6-7. Assisting the safety officer in keeping the safety program visible to all hands is the responsibility of which of the following groups?
1. Safety council
  2. MAA/Safety force
  3. Safety committee
  4. Division safety petty officers
- 6-8. Which of the following people can provide the best safety policing system?
1. MAA/Safety force
  2. Safety petty officers
  3. Each person on board
  4. Safety committee
- 6-9. According to NAVOSH regulations, you are required to immediately report all observed workplace hazards to which of the following persons?
1. Supervisor
  2. Executive officer
  3. Commanding officer
  4. Safety petty officer

- 6-10. Before allowing personnel to operate or repair industrial equipment, you should ensure that they have a practical knowledge of which of the following aspects of the equipment?
1. Applicable safety precautions
  2. Operation or repair
  3. Both 1 and 2 above
  4. Current value
- 6-11. If one of your people has a circulatory disease, you should not allow that person to operate which of the following types of tools?
1. Power driven tools
  2. Woodworking tools
  3. Vibrating tools
  4. Hand tools
- 6-12. What OPNAV instruction requires supervisors to ensure that their personnel are aware of safety precautions, the work site is safe, and personnel are outfitted with protective clothing?
1. 3120.3A
  2. 5100.19B
  3. 5100.23B
  4. 5100.12A
- 6-13. Which of the following materials is prohibited from use or storage aboard ship?
1. Bleach slurry
  2. Methyl bromide
  3. Sodium bisulfite
  4. High-test hypochlorite
- 6-14. Who must approve the removal of asbestos insulation aboard ship?
1. Damage control assistant
  2. Commanding officer
  3. Engineer officer
  4. Safety officer
- 6-15. Rip-out teams to remove asbestos will be composed of what minimum number of persons?
1. 5
  2. 2
  3. 3
  4. 4
- 6-16. Who trains safety petty officers and damage control petty officers in selecting, fit-testing, and maintaining respirators?
1. Fire marshal
  2. Division officer
  3. Damage control assistant
  4. Gas-free engineering officer
- 6-17. Which of the following types of equipment should be used as a source of breathing air ONLY in emergency situations?
1. Mark V gas mask
  2. Supplied-air respirator
  3. Oxygen breathing apparatus
  4. Self-contained breathing apparatus
- 6-18. Surgical masks can be used in place of a filter respirator.
1. True
  2. False
- 6-19. What respirator cartridge color should be used when working around organic vapors?
1. Black
  2. Green
  3. Brown
  4. Yellow
- 6-20. What color cartridge protects against radioactive materials?
1. Orange
  2. Green
  3. Purple
  4. Red

- 6-21. Personnel should be entered in a hearing testing program if they are required to work in a designated noise hazard area with sound levels that average more than what maximum decibel (dB) level?
1. 25 dB
  2. 56 dB
  3. 78 dB
  4. 84 dB
- 6-22. Which of the following tasks requires that you wear eye protection while performing the job?
1. Sandblasting
  2. Pouring molten metals
  3. Dust-producing operations
  4. Each of the above
- 6-23. Which of the following personnel is responsible for identifying eye-hazardous areas?
1. Safety officer
  2. Commanding officer
  3. Safety petty officer
  4. Work center supervisor
- 6-24. If a worker has a visual impairment in one eye, the person is required to wear protective eye wear when performing which of the following jobs?
1. Combat duties
  2. Mess cooking duties
  3. Standing a military watch
  4. Each of the above
- 6-25. A heat stress survey should be conducted whenever the work station dry-bulb reading exceeds what temperature?
1. 100 °F
  2. 90 °F
  3. 80 °F
  4. 75 °F
- 6-26. The controlling document for the entire tag-out procedure is the
1. 3-M Manual
  2. tag-out log
  3. maintenance manual
  4. NAVOSH Manual for Forces Afloat
- 6-27. The number of tag-out logs that each ship class must maintain is specified by which of the following individuals?
1. Chief of Naval Operations
  2. Commanding officer
  3. Squadron commander
  4. Force commander
- 6-28. The tag-out log has 4 sections maintained within the log.
1. True
  2. False
- 6-29. On non-nuclear ships a tag-out audit is conducted every
1. week
  2. two weeks
  3. month
  4. quarter
- 6-30. Your signature on the tag-out log after an audit serves which of the following purposes?
1. That you have seen the log
  2. That you found no errors in the log
  3. That you have signed "By direction" for the commanding officer
  4. That the log is verified up to date
- 6-31. When placed in a survival situation, what publication(s) give(s) the senior person the authority to be in charge?
1. Code of Conduct
  2. Navy Regulations
  3. Both 1 and 2 above
  4. Secret ballot voting



- 6-32. Survival is a group or team effort. What total percentage of individual effort must be put forth by each member to make sure the group or team is not captured?
1. 20 percent
  2. 60 percent
  3. 85 percent
  4. 100 percent
- 6-33. In a shore survival situation, if you are the senior member, the will to survive becomes a personal struggle between the environment and
1. your specific personal qualities
  2. your weakest team member
  3. your emergency rations
  4. your junior personnel
- 6-34. All persons placed in a survival situation feel which of the following useful emotions?
1. Fear
  2. Confusion
  3. Exhaustion
  4. Frustration
- 6-35. In a survival situation, when you become more alert, hear better, see better, and are able to perform feats of strength, you are experiencing
1. a normal reaction to fear
  2. a psychological breakdown
  3. harmonic convergence
  4. complete exhaustion
- 6-36. To improve your chances of survival in any situation, you must have the attitude that you will survive at all costs. Which of the following traits will enhance your chances of survival?
1. Courage
  2. Persistence
  3. Attentiveness
  4. All of the above
- 6-37. In the art of survival, which of the following requirements permits you to see but not be seen?
1. Your sight
  2. Camouflage
  3. The terrain
  4. your hearing
- 6-38. Evading the enemy in open woods is difficult because under favorable conditions enemy observers are able to see up to what maximum distance?
1. 100 yards
  2. 150 yards
  3. 200 yards
  4. 250 yards
- 6-39. The most common deterrent to successful evasion is a negative attitude. A negative attitude can be related to, caused by, or a lack of which of the following survival traits?
1. Patience
  2. Security
  3. Common sense
  4. All of the above
- 6-40. At times, even though you do all that you can to evade the enemy, you are captured. When this happens, what does the Code of Conduct direct you to do as soon as you are captured?
1. Answer any and all of the enemy's questions
  2. Begin planning your escape
  3. Be nice to the enemy
  4. Relax
- 6-41. Experience has proved that "model" POW camps, where food is regular and treatment is considerate, fall into which of the following categories?
1. They are only found within 100 miles of the front lines
  2. They are located only in enemy territory
  3. They are the normal camps
  4. They are the exception

- 6-42. Being captured does not mean that you cannot still be useful to your Country. If captured, your duty is to take which of the following actions?
1. Resist the enemy by all possible means
  2. Provide any information the enemy wants
  3. Work for the enemy to get special favors
  4. Promise the enemy you won't try to escape
- 6-43. Informing on a fellow prisoner in a POW camp is forbidden except under which, if any, of the following conditions?
1. You feel no one will be injured
  2. You feel the information will help all fellow prisoners
  3. You feel the fellow prisoner has betrayed all other prisoners
  4. None of the above
- 6-44. In a Prisoner of war camp, the senior line officer or non-commissioned officer (NCO) assumes command of fellow prisoners without regard to branch of service. If this senior officer or NCO becomes incapacitated for any reason, who, if anyone, assumes command?
1. No one
  2. Any staff-NCO
  3. The next senior person
  4. The junior enlisted person
- 6-45. What words in the Code of Conduct signify each American's faith and confidence in their country and service?
1. If I become a prisoner of war, I will keep faith with my fellow prisoners
  2. If I am captured I will continue to resist by all means available
  3. I will never surrender of my own free will
  4. I am an American, fighting in the forces which guard my country and our way of life
- 6-46. If you are the senior person in a survival at-sea situation, you will be responsible for making sure your group is safe. Which of the following techniques will aid you in boosting morale?
1. Singing
  2. Praying
  3. Joking
  4. All of the above
- 6-47. As the senior person in charge of a survival group, you are in charge and must use authority fairly. Besides the Code of Conduct, what else gives you this authority?
1. The Geneva Convention
  2. The U.S. Constitution
  3. The Bill of Rights
  4. Navy Regulations
- 6-48. If you and your group are isolated behind enemy lines, your chances of making it to friendly forces can be greatly enhanced if you always remember the meaning of the letters in what key word?
1. Evasion
  2. Capture
  3. Survival
  4. Regulation
- 6-49. It is often said that "undue haste makes waste." In a survival situation, if you are careless and impatient, you will begin to encounter which of the following experiences?
1. The taking of unnecessary risks
  2. The feeling of being more at ease
  3. An increase in your survival chances
  4. A decrease in your fear of the enemy

- 6-50. In a survival situation, you can always improve your situation if you take which of the following actions?
1. Improvise
  2. Fight sleep
  3. Submit to fear
  4. Get lots of sleep
- 6-51. The best chance for survival belongs to a group with a leader who encourages the group to practice which of the following methods of working with others?
1. Work in separate groups
  2. Work with the enemy
  3. Work independently
  4. Work together
- 6-52. If a group is to survive, it must be highly organized; therefore, each person must be assigned tasks based on which of the following criteria?
1. The desires of the leader
  2. The results of secret ballot votes
  3. The feelings of the group at the time
  4. The personal qualifications of each person
- 6-53. Having wounded personnel in a survival situation can place a strain on the group. Which of the following policies will help to ease the strain?
1. Each person must look out for himself
  2. Wounded and injured persons will NOT be left behind
  3. Before leaving wounded and injured persons behind, first aid will be provided
  4. Injured and wounded will be directed toward the nearest Red Cross-sanctioned POW camp
- 6-54. Your best chance for survival is to learn the techniques and methods of survival.
1. True
  2. False
- 6-55. Which of the following factors is important in a survival situation and greatly reduces your chances of survival and escape if it is lost?
1. Your knowledge of the area
  2. Your ability to find enough food
  3. Your health and strength and that of your group
  4. Your ability to understand the language of your enemy

## ASSIGNMENT 7

Textbook Assignment: Chapter 7, "Damage Control," pages 7-1 through 7-34.

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- |  |
|--|
| <ul style="list-style-type: none"><li>A. Prevention</li><li>B. Minimization</li><li>C. Restoration</li></ul> |
|--|

**Figure 7A. --Basic objective.**

TO ANSWER QUESTIONS 7-1 THROUGH 7-4,  
SELECT FROM FIGURE 7A THE CORRECT BASIC  
OBJECTIVE OF DAMAGE CONTROL DESCRIBED IN  
THE STATEMENT. RESPONSES MAY BE USED  
ONCE, MORE THAN ONCE, OR NOT AT ALL.

7-1. Regaining a safe margin of  
stability and buoyancy.

- 1. A
- 2. B
- 3. C

7-2. Removing fire hazards.

- 1. A
- 2. B
- 3. C

7-3. Maintaining watertight and  
fumetight integrity.

- 1. A
- 2. B
- 3. C

7-4. Preserving stability and buoyancy.

- 1. A
- 2. B
- 3. C

7-5. In considering your ship's  
defensive and offensive ability to  
fight the enemy, you should view  
damage control as which of the  
following function(s)?

- 1. Defensive
- 2. Offensive
- 3. Both 1 and 2 above

7-6. Controlling damage inflicted on a  
ship depends on which of the  
following abilities and initiatives  
of the crew?

- 1. Taking prompt corrective  
actions
- 2. Having a through knowledge of  
the ship
- 3. Using materials that are  
readily available
- 4. Each of the above

7-7. Who is responsible for carrying out  
the requirements of command damage  
control training?

- 1. Commanding officer
- 2. Executive officer
- 3. Operations officer
- 4. Fire marshal

7-8. Who is responsible for taking all  
practical preliminary measures  
before damage occurs?

- 1. Division officer
- 2. Officer of the deck
- 3. Damage control assistant
- 4. Damage control petty officer

7-9. Division damage control petty  
officers are normally assigned for  
what minimum period of time?

- 1. One year
- 2. Two years
- 3. Three months
- 4. Six months

7-10. Who performs the duties of the  
damage control petty officer  
outside normal working hours in  
port?

- 1. Section leader
- 2. Police petty officer
- 3. Leading petty officer
- 4. Work center supervisor

- 7-11. After the DCPO and duty DCPO selections are made by the division officer, which of the following officials must be informed of the assignments?
1. Executive officer
  2. Fire marshal
  3. Damage control assistant
  4. Both 2 and 3 above
- 7-12. Who is responsible for supervising the setting of specified damage control material conditions within division spaces?
1. Damage control petty officer
  2. Work center supervisor
  3. Leading petty officer
  4. Division officer
- 7-13. The damage control administrative organization is contained within what department?
1. Engineering
  2. Operations
  3. Weapons
  4. Deck
- 7-14. What organization is responsible for keeping the commanding officer advised of the capabilities of the ship after a casualty?
1. Deck division
  2. Repair parties
  3. Operations department
  4. Damage control central
- 7-15. What person is responsible for assigning personnel to repair parties?
1. Commanding officer
  2. Executive officer
  3. Division officer
  4. Department head
- 7-16. Who ensure(s) replacement personnel assigned to repair parties are properly trained and that they attain PQS qualifications?
1. Division officers
  2. Engineering officer
  3. Repair party leaders
  4. Damage control assistant
- 7-17. When making assignments to repair parties, which of the following practices should you avoid?
1. Reassigning mass numbers of personnel
  2. Replacing a petty officer with a Seaman
  3. Assigning someone who has not fully completed damage control PQS
  4. Replacing a person with someone who has just reported aboard
- 7-18. When personnel are engaged in repair party activities, they should NOT wear uniforms made of which of the following types of material?
1. Polyester double knit
  2. Gabardine
  3. Cotton
  4. Wool
- 7-19. Under which of the following circumstances may repair party personnel omit wearing life jackets and carrying a protective mask?
1. When acting as repair party leader
  2. When acting as on-scene leader
  3. When performing first aid
  4. When wearing the OBA
- 7-20. What is the minimum acceptable number of personnel needed to compose the duty damage control party?
1. 6
  2. 12
  3. 15
  4. 18
- 7-21. During general quarters which of the following persons is/are responsible for setting material condition Zebra in manned spaces?
1. Damage control assistant
  2. Personnel in the space
  3. Repair party leader
  4. On-scene leader

- 7-22. Condition Zebra is fully set when which of the following conditions has been met?
1. When all Yoke and Circle W fittings have been checked
  2. When all X-ray and Circle W fittings have been checked
  3. When all X-ray and Yoke fittings have been checked
  4. When all Circle W and Red Circle Zebra fittings have been checked
- 7-23. To handle battle casualties, most ships have what minimum number of battle dressing stations?
1. One
  2. Two
  3. Three
  4. Four
- 7-24. In the absence of the repair party leader, what person is in charge of the repair locker?
1. Damage control petty officer
  2. Senior person at the locker
  3. On-scene leader
  4. Investigator
- 7-25. What person informs DCC of the nature of a fire or damage at the scene?
1. Investigator
  2. Boundary setter
  3. On-scene leader
  4. Repair party leader
- 7-26. To be an on-scene leader, you should be qualified in which of the following areas?
1. Investigator
  2. Fire fighting
  3. Damage control repair
  4. Each of the above
- 7-27. Each repair locker has what minimum number of investigators assigned to it?
1. Eight
  2. Six
  3. Five
  4. Four
- 7-28. The at-sea fire party normally consists of what minimum number of persons?
1. 5
  2. 10
  3. 15
  4. 18
- 7-29. At-sea, which of the following indications may be a symptom of a dangerous condition?
1. Wisp of smoke
  2. Minor loss of power
  3. Excessive warmth of a bulkhead
  4. Each of the above
- 7-30. What are the first two steps in handling battle damage?
1. Secure electrical circuits and put out fires
  2. Put out fires and control flooding
  3. Remove casualties and control flooding
  4. Isolate broken pipelines and effect repairs
- 7-31. For which of the following reasons should a detailed investigation be made as soon as possible after damage occurs?
1. Secondary damage may be undetected
  2. Hot splinters may be buried in combustibles
  3. Flooding may be occurring from partly opened valves
  4. Each of the above
- 7-32. As a general rule, what degree of flooding indicates that a compartment is open to the sea?
1. Compartment is completely flooded
  2. Compartment is flooded to sea level
  3. Both 1 and 2 above
  4. Compartment has water leaking from seams

- 7-33. For a compartment to completely flood from the deck to the overhead, which of the following conditions must exist in the compartment?
1. It must be vented
  2. It must be completely secured from the sea
  3. It must be isolated from all other compartments
  4. It must have no ventilation fittings
- 7-34. Which of the following methods can be used to control flooding?
1. Jettisoning equipment
  2. Ensure water tight doors are open
  3. Ensure all electrical power is secured
  4. Each of the above
- 7-35. When rendering first aid to a victim, you should check the person for breathing, shock, and hemorrhage in what order?
1. Hemorrhage, breathing, shock
  2. Breathing, hemorrhage, shock
  3. Shock, breathing, hemorrhage
  4. Hemorrhage, shock, breathing
- 7-36. A fire will be extinguished when which of the following components is eliminated?
1. Fuel
  2. Heat
  3. Oxygen
  4. Each of the above
- 7-37. When you are treating an unconscious person, you should NOT provide which of the following actions?
1. Remove clothing
  2. Administer water or morphine
  3. Administer medical assistance
  4. Each of the above
- 7-38. When fighting a class C fire which of the following actions should you take first?
1. Secure the compartment
  2. Deenergize all circuits
  3. Establish fire boundaries
  4. Spray with water to cool the fire
- 7-39. After a compartment has been flooded with CO<sub>2</sub>, what minimum length of time should you wait before opening the compartment?
1. 1 hour
  2. 30 minutes
  3. 15 minutes
  4. 10 minutes
- 7-40. What is the primary means of communicating between stations while combating damage?
1. Sound-powered telephone
  2. Ships service telephone
  3. Messenger
  4. Intercom
- 7-41. Which of the following circuits is the main damage control intercom circuit?
1. 1 MC
  2. X-40J
  3. 3 MC
  4. 4 MC
- 7-42. Which of the following components of a nuclear weapon constitutes the most probable hazards in the event of an accident?
1. Radiation and plutonium
  2. Radiation and gamma rays
  3. High explosives and plutonium
  4. High explosives and gamma rays
- 7-43. Any accident involving a nuclear weapon will result in a nuclear explosion.
1. True
  2. False

7-44. Dangerous high explosives that have been scattered by an explosion may be recognized by their appearance. If they are fused, what will be their appearance?

1. White powdery
2. Tan or buff
3. Pink
4. Blue

7-45. The size of the kill zone and damage-survival zones of a nuclear detonation is determined primarily by which of the following circumstances?

1. The weapon yield
2. The altitude at which detonation takes place
3. The direction of the prevailing wind
4. The amount of high explosives used

<p>A. Blast B. Underwater shock C. Water waves</p>
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**Figure 7B.--Causes.**

TO ANSWER QUESTIONS 7-46 THROUGH 7-49, SELECT FROM FIGURE 7B THE CAUSE OF THE DAMAGE RESULTING FROM A NUCLEAR DETONATION AS DESCRIBED IN THE STATEMENTS. RESPONSES MAY BE USED ONCE, MORE THAN ONCE, OR NOT AT ALL.

7-46. Damage to boiler brickwork, especially floors.

1. A
2. B
3. C

7-47. Dishing and rupturing of shell plating below the waterline.

1. A
2. B
3. C

7-48. Dishing of shell plating above the waterline.

1. A
2. B
3. C

7-49. Rupturing of topside piping systems.

1. A
2. B
3. C

7-50. The primary cause of injury to topside personnel who are exposed to a nuclear air blast is

1. heat
2. nuclear radiation
3. bodily displacement
4. displacement of loose gear

7-51. If an underwater shock is expected, which of the following actions should you take to reduce the potential for personal injuries?

1. Lie prone on the deck
2. Curl up on the deck and cover your face
3. Hold on to a solid structure, flex your knees, and rest on the balls of your feet
4. Stand clear of all structures and watch for flying objects

7-52. If you see the sky light up from a nuclear detonation, what is the first action you should take?

1. Close your eyes
2. Drop to the deck
3. Flex your knees
4. Grab a solid structure

7-53. Which of the following types of major contamination is NOT likely in a nuclear attack?

1. Alpha particles
2. Beta particles
3. Gamma rays
4. Neutrons



- 7-54. In a contaminated ship, which of the following types of radiation is the most significant radiation hazard?
1. Alpha particles
  2. Beta particles
  3. Gamma rays
  4. All of the above
- 7-55. Which of the following methods would most likely be used to disseminate BW agents?
1. Aerosol
  2. Rocket
  3. Shell
  4. Bomb
- 7-56. The use of chemical warfare is directed primarily toward which of the following targets?
1. Man
  2. Animals
  3. Equipment
  4. Buildings
- 7-57. Which of the following weapons can be used to deliver CW agents?
1. Bombs
  2. Shells
  3. Rockets
  4. Each of the above
- 7-58. Which of the following CW agents is NOT considered a casualty agent?
1. Vomiting
  2. Blister
  3. Blood
  4. Nerve
- 7-59. Which of the following CW agents is considered to be the most dangerous?
1. Blood
  2. Nerve
  3. Blister
  4. Choking
- 7-60. Symptoms of a nerve agent will occur about 1 minute after exposure. Approximately what length of time will pass before death occurs?
1. 1 hour
  2. 6 minutes
  3. 30 minutes
  4. 1 day
- 7-61. If a nerve agent is in the atmosphere in your location, you should don your protective mask. The mask may be removed under which of the following circumstances?
1. One hour has elapsed since the attack
  2. Two hours have elapsed since the attack
  3. The all clear signal is given
  4. The agent can no longer be seen in the atmosphere
- 7-62. What is the maximum number of atropine injections you may give yourself without medical supervision?
1. 1
  2. 2
  3. 3
  4. 4
- 7-63. What is the first thing you should do if your eyes become contaminated with a nerve agent?
1. Use a nerve agent antidote
  2. Put on your protective mask
  3. Report to the nearest medical facility
  4. Flush your eyes with uncontaminated water
- 7-64. What is the immediate decontamination procedure for the treatment of blister agents in the eyes?
1. Inject atropine
  2. Flush with water
  3. Use the skin decontamination kit
  4. Report to the nearest medical facility

- 7-65. If a person receives a heavy concentration of a choking agent, death may occur within what approximate length of time?
1. 12 hours
  2. 24 hours
  3. 3 hours
  4. 48 hours
- 7-66. If you receive a concentration of a choking agent and experience nausea, vomiting, or difficulty in breathing, which of the following actions should you take?
1. Continue your normal combat duties
  2. Report to the nearest medical facility
  3. Inject three shots of atropine
  4. Rest quietly until evacuated by medical personnel
- 7-67. Which of the following CW agents has been employed extensively as a riot control agent?
1. Choking
  2. Vomiting
  3. Blister
  4. Tear
- 7-68. Which of the following CW agents is used for harassment but also may be dispersed with lethal chemical agents?
1. Vomiting
  2. Blister
  3. Nerve
  4. Tear
- 7-69. When planning for a disaster response, your activity should first be concerned with which of the following considerations?
1. Survival of the community
  2. The activity's own survival
  3. Type of communications needed
  4. Type of communications available
- 7-70. During what phase of disaster relief are survey teams dispatched to the disaster area?
1. Phase I
  2. Phase II
  3. Phase III
  4. Phase IV
- 7-71. Under which of the following conditions should personnel going into a disaster area be armed?
1. When authorized by the commanding officer
  2. When food and water will be in short supply
  3. When the relief party will remain overnight
  4. When looting will be a problem
- 7-72. The purpose of disaster relief is to provide
1. rehabilitation
  2. emergency relief
  3. permanent shelter
  4. disaster prevention
- 7-73. During what level of mission-oriented protective posture (MOPP) is all protective equipment required to be worn?
1. Level 1
  2. Level 2
  3. Level 3
  4. Level 4
- 7-74. As the on-scene leader, which of the following postfire actions should you take?
1. Test for explosive gases
  2. Set a reflash watch
  3. Overhaul the fire
  4. All of the above
- 7-75. Which of the following odors may indicate the presence of blood agents?
1. Garlic
  2. New-mown hay
  3. Bitter almonds
  4. Fruity camphor



### COURSE DISENROLLMENT

All study materials must be returned. On disenrolling, fill out only the upper part of this page and attach it to the inside front cover of the textbook for this course. Mail your study materials to the Naval Education and Training Program Management Support Activity.

#### PRINT CLEARLY

NAVEDTRA NUMBER  
82046

COURSE TITLE  
MILITARY REQUIREMENTS FOR PETTY OFFICER FIRST CLASS

Name Last First Middle

Rank/Rate Designator Social Security Number

### COURSE COMPLETION

Letters of satisfactory completion are issued only to personnel whose courses are administered by the Naval Education and Training Program Management Support Activity. On completing the course, fill out the lower part of this page and enclose it with your last set of answer sheets. Be sure mailing addresses are complete. Mail to the Naval Education and Training Program Management Support Activity.

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NAVEDTRA NUMBER  
82046

COURSE TITLE  
MILITARY REQUIREMENTS FOR PETTY OFFICER FIRST CLASS

Name

ZIP CODE

MY SERVICE RECORD IS HELD BY:

ACTIVITY

ADDRESS

ZIP CODE

Signature of enrollee

### PRIVACY ACT STATEMENT

Under authority of Title 5, USC 301, information regarding your military or other DOD status is requested on this answer sheet in order to complete a Navy Correspondence Course. The information will also be used to process course completion letters and to construct and maintain an official and continuing record of correspondence course participation. The cumulative course participation record will not be divulged, without written authorization, to anyone other than those within the DOD for official use in determining performance and effecting organizational and administrative management.



STUDENT COMMENT SHEET

THIS FORM MAY BE USED TO SUGGEST IMPROVEMENTS, REPORT COURSE ERRORS, OR TO REQUEST HELP IF YOU HAVE DIFFICULTY COMPLETING THE COURSE.

Date \_\_\_\_\_

FROM: \_\_\_\_\_

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To: Naval Education and Training Program  
Management Support Activity, Code 0318  
Pensacola, Florida 32509-5000

Subj: MILITARY REQUIREMENTS FOR PETTY OFFICER FIRST CLASS, NAVEDTRA 82046

1. The following comments are hereby submitted:

Under authority of Title 5, USC 301, information regarding your military status is requested to assist in processing your comments and prepare a reply. This information will not be divulged, without written authorization, to anyone other than those within DOD for official use in determining performance.

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**DEPARTMENT OF THE NAVY**

**NAVAL EDUCATION AND TRAINING PROGRAM  
MANAGEMENT SUPPORT ACTIVITY (Code 0318)  
PENSACOLA, FL 32509-5000**

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BUILDING 2435 (Code 0318)  
PENSACOLA, FL 32509-5000**

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NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_  
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